

ORIGINAL

THE CORPORATION OF THE TOWN OF INNISFIL

BY-LAW NO. 088-20

A By-law of The Corporation of the Town of Innisfil to provide for the imposition of fees and charges and to repeal By-Law 071-18 effective Jan 1, 2021.

WHEREAS Section 391 of the Municipal Act 2001, S.O. 2001, c. 25 as amended, provides for a municipality to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it, for cost payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control;

AND WHEREAS Section 69 (1) of the Planning Act R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications;

AND WHEREAS Section 7 of the Building Code Act, 1992, S.O. 1992, as amended, authorizes a municipal Council to pass by-laws concerning the issuance of permits and related matters requiring the payment of fees on applications for and on the issuance of permits;

AND WHEREAS it is now deemed necessary to repeal By-Law 071-18 effective January 1, 2021 and replace it with this by-law.

NOW THEREFORE the Council of The Corporation of the Town of Innisfil enacts the following:

1. For the purpose of this By-Law:
 - i. **Person(s)** means any human being, association, firm partnership, private club, incorporated company, corporation, agent, or trustee and the heirs, executors or other legal representatives of a person to whom the context can apply according to law.
 - ii. **Staff** means any person employed full or part-time by The Corporation of the Town of Innisfil.
 - iii. **Town** means The Corporation of the Town of Innisfil.
2. This By-Law is known as the Fees and Charges By-Law.
3. Schedules "A, B, C, D, E, F, G, H, J, K and L" attached and forming part of this By-law provides for fees pursuant to Part XII of the Municipal Act 2001, as amended and Part VII to the Building Code Act.
4. Schedule "I" attached and forming part of this By-law provides for fees pursuant to section 69.1 of the Planning Act.
5. Any person desirous of using those services or property of the Town described in Schedules "A" through "L" shall pay the fee set out opposite the description or name of the particular service or property, as shown in Schedules "A" through "L".

By-law 088-20

6. Despite the provisions of Section 3, Council or its delegated authority may, in its discretion upon application to it, waive or reduce the fees set out in Schedules "A" through "L" for any person.
7. All fees applicable under this by-law shall be payable in advance of providing the service except for:
 - a) Emergency services
 - b) Actions taken by the Town to rectify failures or by-law infractions on the part of a resident, in which case, the fee payable will be in arrears and invoiced subsequent to the service or activity provided
 - c) Instances where the timing and conditions for payment is prescribed in agreements or contracts approved by Council.
8. Costs to be incurred by the Town for services or activities done on behalf of it by a third party shall be estimated and deposited with the Town. The Town may elect to enter into a Fees Agreement with an applicant as a means of documenting and securing the required fees
9. The fees or estimated costs set out in Schedule "I" do not include any costs that may be incurred as a result of an appeal process subsequent to a decision of Council or Committee of Adjustment. Any hearing before an appellant body as a result of a decision of Council or Committee of Adjustment shall require an additional estimated fee be deposited with the Town no later than 21 days prior to the hearing. In the case of Development Application Fees where the total estimated initial planning review fee deposit exceeds \$25,000.00, the first \$25,000.00 deposit be provided as a cash deposit with the balance of the estimated fees secured by a Letter of Credit Security. Before any final decision of Council is rendered in a process for any given application, all costs to that point in the process will be totalled and if these costs exceed the fees on deposit, or the balance of fees on deposit will not cover estimated costs to complete the process, additional fees will be required to be deposited before a final decision of Council is given.
10. If for any reason fees owing under this by-law are unpaid after 30 days, interest at the rate of 1.25% per month will be applied until paid in full.
11. All fees owing to the Town that are unpaid are considered a debt to the Town and, together with all interest and penalties accrued thereupon, may be collected by the Town by action, or may be collected by the Town on its behalf or may be added to the property tax roll and collected in like manner as taxes.
12. Should any Section, subsection, clause, paragraph or provision of this By-law, including any part of the Schedules to this By-law, be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof, other than the provision or part of the Schedule so declared to be invalid.
13. Harmonized Sales Taxes (HST) will be added to the fees identified within the attached schedules where required by legislation.
14. The Town of Innisfil provides equal treatment to people with disabilities with respect to the use and benefit of Town services, programs, goods, information and facilities. No additional fees are charged because of or related to the disability.
15. All fees and charges imposed by this by-law, including all fees and charges outlined in the schedules to this by-law shall:

By-law 088-20

- 15.1 Be in full force and effect on the effective date noted in the schedules, unless no effective date is noted, in which case, they shall be in full force and effect immediately following their passage by Council; and
 - 15.2 Remain in effect until amended or repealed.
16. That By-law 071-18 be repealed on January 1, 2021, when this By-law 088-20 comes into effect.

PASSED THIS 14th DAY OF OCTOBER, 2020.



Lynn Dollin,

Mayor



Lee Parkin,

Clerk

SCHEDULE 'A' - CLERK SERVICES

	Unit	Jan 1-Dec 31 2021	Effective Jan 1 2022	HST	
1.1	Photocopy for all service areas (excluding MFIPPA)	page	0.55	0.55	Yes
1.2	Routine Disclosure of Building Records (additional fees for reproduction)	per request	21.50	22.00	No
1.3	Requests for Information made under the Municipal Freedom of Information and Protection of Privacy Act: (established by the Provincial Legislation)				
a)	Application/Request for Access		5.00	5.00	No
b)	Search Time	per 15 minutes	7.50	7.50	No
c)	Record Preparation	per 15 minutes	7.50	7.50	No
d)	Photocopying (under MFIPPA)	per page	0.20	0.20	No
e)	CD copies change to USB	per CD change to USB	15.00	15.00	No
f)	Developing computer program(s) or other method of producing a record from machine readable devices, spent by any person	per 15 minutes	15.00	15.00	No
g)	Costs, including computer costs, that the Town incurs in locating, retrieving, processing and copying the record if those costs are specified in a invoice that the Town has received will be charged at 100%.				
h)	Deposit equal to 50% of an amount payable under the Act if the estimate is \$100.00 or more before any further steps are taken to respond before any further steps are taken to respond to the request.				
1.4	Reproduction of large drawings and maps (larger than 11 x 17)	per page	22.50	23.00	Yes
1.5	Commissioning each non-municipal related Affidavit/Certified document or declaration, certifying travel letters and documents (i.e.: wills, power of attorney, legal papers)	each	24.50	25.00	Yes
1.6	Marriage License	each	155.00	155.00	No

SCHEDULE 'A' - CLERK SERVICES

	Unit	Jan 1-Dec 31 2021	Effective Jan 1 2022	HST
1.7 a) Civil Marriage Ceremony - On-Site during business hours, includes pre-ceremony meeting	each	277.00	280.00	Yes
b) Civil Ceremony - After hours / off site location, includes pre-ceremony meeting	each	333.00	336.00	Yes
c) Civil Ceremony - With booking of Municipal Facility, includes pre-ceremony meeting	each	252.00	255.00	Yes
d) Witness - Available on-site during business hours only	each	28.00	29.00	Yes
e) Rehearsal	each	84.00	85.00	Yes
f) Renewal of Vows	each	107.00	108.00	Yes
g) Travel Outside of Innisfil (To a maximum of 100 km.)	per trip	59.00	60.00	Yes
1.8 a) Burial Permit	each	25.00	25.00	No
b) Burial Permit - Out of Town Death	each	35.00	35.00	No
1.9 Approval letters to sell Provincial Nevada Tickets re: Bingo Events	each	32.25	32.25	No
1.10 a) Lottery Licenses		3%	3%	No
b) Bingo prizes up to \$5,500 inclusive is 3% of the value of the prize times the number of events. Prize values over \$5,500 apply to Toronto Lotteries Branch.				
c) Raffle prize up to \$50,000 inclusive is 3% of the value of the prize. Over \$50,000 apply to Toronto Lotteries Branch.				
d) 50/50 Draws are 3% of the dollar value of the number of tickets sold.				
e) Bazaar: 3 wheels allowed at \$10.00 each, bets allowed up to .50¢. Over .50¢ apply through Toronto Black Jack.				
1.11 Liquor License Board of Ontario Applications for Council approval	each	37.75	37.75	No
1.12 Town Pins	each	1.00	1.00	Yes

SCHEDULE 'A' - CLERK SERVICES

		Unit	Jan 1-Dec 31 2021	Effective Jan 1 2022	HST
1.13	Administrative Fee (search and preparation time for services not covered in other fees)	per hour minimum rate	69.00 17.35	70.50 17.70	Yes
1.14	Code of Conduct Complaints - Non Residents only	each	50.00	50.00	Yes

SCHEDULE 'B' - FINANCIAL SERVICES

	Unit	Jan 1- Dec 31 2021	Effective Jan 1 2022	HST	
2.1	Certificate of Treasurer - Tax accounts	each	70.00	71.00	No
2.2	On-Line Certificate of Treasurer - Tax accounts	each	49.00	50.00	No
2.3	Returned Item Charge - to apply to all services	each	43.00	44.00	No
2.4	Duplicate Property Tax Receipt or Bill	each	23.00	24.00	No
2.5	Handling charges for re-billing third party invoices to customers	each	60.00	61.00	No
2.6	Handling charges for transferring arrears to tax account	each	30.00	31.00	No
2.7	Mortgage Account Fee (per property tax account - interim and final tax bills)	each	13.00	14.00	No
2.8	Reactivation Fee (PAP Accounts)	each	23.00	24.00	No
2.9	Withdrawal of Post-Dated Cheque on File	each	13.00	14.00	No
2.10	Research and Analysis on Past Due Accounts	per 1/2 hour	60.00	61.00	No
2.11	Processing Letter of Credit Draw	each	59.00	60.00	No
2.12	Tax Sale Registration Process				
	a) Final Warning letter	per tax roll	54.00	55.00	No
	b) Initial set-up of file, supply of info for arrears, property info etc.	per tax roll	118.00	120.00	No
	c) Prepare & Treasurer to sign the Farm Debt Mediation Notices, prepare & Treasurer to sign and have commissioned the Tax Certificate for registration	per tax roll	172.00	175.00	No
	d) Treasurer signs First Notices to owners and registered parties	per tax roll	64.00	65.00	No

SCHEDULE 'B' - FINANCIAL SERVICES

	Unit	Jan 1- Dec 31 2021	Effective Jan 1 2022	HST
e) If payment made in full, issue Stop Registration form and Treasurer signs Cancellation Certificate	per tax roll	72.00	75.00	No
f) Treasurer signs Final Notices to owners and registered parties	per tax roll	64.00	65.00	No
g) If Sale by tender occurs, staff time to prepare ads, handle calls, receive tender submissions, hold public tender opening and issue notices to successful bidder	per tax roll	335.00	341.00	No
h) If extension agreement requested, preparation of staff report for Council approval, creation of agreement, monitoring and follow-up including consultation/input from Legal Services	per tax roll	335.00	341.00	No
2.13 Water Arrears Notice to Banks and Mortgage Companies	per tax roll (monthly)	12.00	13.00	No
2.14 New Account Added to Tax Roll (Ownership/NameChange)	per property	28.00	29.00	No

Page 9 of 31
BY-LAW 088-20
SCHEDULE 'C' - LEGAL SERVICES

	Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
3.1 Encroachment Agreement				
a) Agreement and Registration*	**	441.00	450.00	Yes
b) Annual fee (with agreement)	Minimum	66.00	67.00	Yes
c) Annual fee (without agreement)	Minimum	550.00	561.00	Yes
* Additional charge for survey costs				
3.2 Conveyances as a result of Planning Applications	**	170.00	173.00	No
3.3 Lease Agreements:				
a) Tower lease (existing structure)		551.00	562.00	Yes
b) Land Lease or Licence Agreement		1,656.00	1,689.00	Yes
3.4 Additional Services				
a) Most fees and charges are subject to disbursement charges as applicable.		Actual Cost	Actual Cost	Yes
b) Disbursements - Include but not limited to external consultant's fees, registration fees, sub-search fees, conveyance fees, printing fees, courier fees, etc.		Actual Cost	Actual Cost	Yes
3.5 Crown Shore Allowance Release Request	each	551.00	562.00	No
3.6 Compliance Request Fee	each	330.00	337.00	No
3.7 Agreement Request Release Fee	each	441.00	450.00	No
3.8 Law Clerk Fees	hour	113.00	115.00	Yes
3.90 Lawyers Fees	hour	244.00	252.00	Yes
3.10 Articling Student	hour	129.00	132.00	Yes
3.11 Legal Administrative Assistant	hour	88.00	89.00	Yes
3.12 Land Disposition Application Fee	each	500.00	500.00	No
** Administration Fee plus full cost of applicable staff time, Town expenses and any related Town Consultant's invoice. The cost of "staff or consultant review" shall be estimated and the estimated cost together with the basic fee shall be deposited prior to the commencement of review. Law Clerk and Lawyer Fees regarding staff time are billed in 15 minute increments.				

SCHEDULE 'D' - FIRE & RESCUE SERVICES

	Unit	Jan 1-Dec 31 2021	Effective Jan 1 2022	HST
4.1 Request for Ontario Fire Marshall Standard Incident Report	per request	110.00	110.00	No
4.2 Residential Request for Information	per request			
a) Mortgage Clearance Letter		110.00	110.00	No
b) Change of Ownership		110.00	110.00	No
4.3 Inspection of daycare, nursery, rooming houses, etc. for licensing	per inspection	110.00	110.00	No
4.4 Request Inspection of Premises or Building (not including inspections resulting from building permit applications)	per inspection			
a) Under 15,000 square feet		110.00	110.00	No
b) 15,000 to 50,000 square feet		270.00	270.00	No
c) Over 50,000 square feet		540.00	540.00	No
4.5 Inspections Required by AGCO (eg: inspection of public halls/facilities etc., that are requested by the owner, setting or changing occupant loads)	per inspection	134.00	134.00	No
4.6 a) Fireworks Inspections & Approvals (eg: inspection of the site from which Display Fireworks , as defined in Fireworks By-law No. 073-10, will be and have been	per inspection	250.00	250.00	No
b) Fireworks Inspection to Inspect Storage Sites and Areas in which fireworks will be sold in accordance with by-law	per inspection*	110.00	110.00	No
* fee is waived for the first inspection annually for owners of Innisfil permanent businesses and not-for-profit organization				
4.7 Fire Apparatus Stand-by (eg: use of fire protection during shows, exhibitions, demonstrations, etc.)				
a) Equipment recoveries hourly rate	per fire vehicle	134.00	134.00	Yes
b) Labor recoveries - Volunteer and/or Career staff	per hour	see 4.19	see 4.19	Yes

SCHEDULE 'D' - FIRE & RESCUE SERVICES

	Unit	Jan 1-Dec 31 2021	Effective Jan 1 2022	HST	
4.8	Emergency Response (Non-Resident) - Vehicle Call-outs				
a)	As per MTO hourly rate - 1st hour of response	per fire vehicle	485.00	485.00	No
b)	Regardless of fault additional 1/2 hour	per fire vehicle	242.00	242.00	No
c)	Vehicle License Search	per occurrence	15.00	15.00	No
4.9	False Alarms (where a fire alarm system is installed):				
a)	Faulty system - commercial, industrial, residential, institutional & schools (after first call in a calendar year)	each occurrence	324.00	330.00	No
b)	Knowingly calling in a false fire/rescue call or intentionally activating a fire alarm system when no fire/danger exists				
i)	Equipment recoveries hourly rate	per fire vehicle	134.00	134.00	No
ii)	Labour recoveries - Volunteer and/or Career staff	per hour			No
4.10	Elevator Calls (after first call in a calendar year)	each occurrence	324.00	330.00	No
4.11	Burning Permits	per calendar year	20.00	20.00	No
4.12	Fire Prevention Officer/Training Rate (eg: requested training sessions for commercial, industrial, nursing homes, etc.) Eg: assisting with required training programs. (3 hour min. outside regular hours)	per hour	82.00	82.00	Yes
4.13	Structural Fire Fighting				
a)	Structural Fire Fighting	each call	540.00	540.00	No
b)	Full cost recovery for material and supplies, fire suppression agents, contracted equipment used, equipment lost and/or damaged.				No
c)	Full cost recovery for material, supplies and resources required for fire investigation purposes				No

SCHEDULE 'D' - FIRE & RESCUE SERVICES

		Unit	Jan 1-Dec 31 2021	Effective Jan 1 2022	HST
4.14	Vehicle Fires				
	a) Extinguishment/suppression of vehicles involved in fire		540.00	540.00	No
	b) Full cost recovery for material and supplies, fire suppression agents, contracted equipment used, equipment lost and/or damaged.				No
4.15	Standby Fee - Post Fire Watch				
	a) Equipment recoveries	hour per vehicle	134.00	134.00	No
	b) Labour recoveries - Volunteer and/or Career staff	per hour			No
4.16	Charge for responses to an open air fire that is deemed out-of-control or is in violation of the Burning By-law.	1st hour per each additional 1/2 hr	443.00 226.00	443.00 226.00	No No
4.17	Water and/or Ice Rescue				
	a) Equipment recoveries	per hour per fire unit	134.00	134.00	Yes
	b) Labour recoveries - Volunteer and/or Career staff	per hour			No
	c) Full cost recovery for material and supplies, contracted equipment and services, equipment lost and/or damaged				No
4.18	Fire Response to Hazardous Materials Spill				
	a) Equipment recoveries	per hour per fire unit	134.00	134.00	No
	b) Labour recoveries - Volunteer and/or Career staff	per hour			No
	c) Full cost recovery for materials and supplies, equipment lost and/or damaged and Full cost recovery for contracted services				No
4.19	Staff Billing Rates				
	a) Senior Fire Officer (Chief, Deputy Chief)	per hour	92.00	92.00	Yes
	b) Officer (Captain, Prevention Officer, Training Officer)	per hour	82.00	82.00	Yes
	c) Career Firefighter	per hour	64.00	64.00	Yes
	d) Volunteer Firefighter	per hour	44.00	44.00	Yes

Page 13 of 31
BY-LAW 088-20

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2021 - April 2022		Effective May 2022 - April 2023		HST
		Resident	Non-Resident	Resident	Non-Resident	
		5.1 Ice Time				
a) Winter Ice - September 1st to June 30th						
Prime Time Regional Youth (leagues not offered in Innisfil)	per hour	205.00	N/A	210.00	N/A	Yes
Prime Time Youth (Monday - Friday after 5 pm, all day Saturday or Sunday)	per hour	187.64	225.17	191.39	229.67	Yes
Prime Time Adult (Monday - Friday after 5 pm, all day Saturday or Sunday)	per hour	230.90	277.08	235.52	282.62	Yes
Non-Prime Time (Mon.- Fri 6 am - 5pm)	per hour	135.19	162.23	137.89	165.47	Yes
Non-Prime School Ice Time (Mon.- Fri. 9am -2:30pm) (Public, Separate & Independent Schools)	per hour	105.99	127.18	108.11	129.73	Yes
Non-Prime Time Volume Pricing Minimum 10 hours booked per week Mon.- Fri. 6 am - 5 pm September 1st to June 30th Excluding School Breaks/PA & Vacation Days/Tournaments	per hour	97.85	117.42	99.81	119.77	Yes
Non-Prime Drop In Rate (Mon.- Fri. 8am -3pm) - walk in bookings only	per hour	75.00	90.00	76.50	91.80	Yes
b) Public Skating - per admission						
Family (2 Adults & 3 Children)		8.85	8.85	8.85	8.85	Yes
Children (15 & Under)		1.98	1.98	2.21	2.21	Yes
Student (16+)		2.66	2.66	2.66	2.66	Yes
Adult		3.54	3.54	3.54	3.54	Yes
Senior		1.98	1.98	2.21	2.21	Yes
Parent & Tot (adult guardian & tot - non school age)		-	-	-	-	No
Ticket Ice (per skater on ice) *Coach is required to pay		13.27	13.27	13.27	13.27	Yes
Shinny Hockey		4.43	4.43	4.87	4.87	Yes
c) Summer Ice - July 1st to August 31st						
Non-Prime Time Youth & Adult (Saturday & Sunday)		200.00	200.00	205.00	205.00	Yes
Prime Time Youth & Adult (Mon. - Fri.)		225.00	225.00	230.00	230.00	Yes
5.2 Waterfront Parking Rates						
a) Pay & Display Machines (any time of day - year round)						
i) Innisfil Beach Park						
Parking at all Town parking lots in Innisfil Park						
Cars / Boat Trailers / Vehicles		Free	\$10 per hr - daily max \$50.00	Free	\$10 per hr - daily max \$50.00	
Boat Launch		Free	\$25 per launch	Free	\$25 per launch	
Buses		Free	\$50 per bus +\$10 per person children under 10 yr free	Free	\$50 per bus +\$10 per person children under 10 yr free	
ii) All other parking lots within 1km of the Lake Simcoe shoreline						
Cars / Boat Trailers / Vehicles		Free	\$7 per hr - daily max \$45.00	Free	\$7 per hr - daily max \$45.00	
Boat Launch		Free	\$20 per launch	Free	\$20 per launch	
Buses		Free	\$50 per bus +\$10 per person children under 10 yr free	Free	\$50 per bus +\$10 per person children under 10 yr free	
b) Pavilion Rental						
Full Day (9 am to 9 pm)	day	125.00	150.00	127.50	153.00	Yes
c) Pop Up Shops (Park Vendors)						
Full Day (9 am to 9 pm) *pre approved locations	day	125.00	125.00	127.50	127.50	Yes

Page 14 of 31
BY-LAW 088-20

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2021 - April 2022		Effective May 2022 - April 2023		HST
		Resident	Non-Resident	Resident	Non-Resident	
5.3 Centennial Park						
Pavilion Rental						
Full Day (9 am to 9 pm)	day	125.00	150.00	127.50	153.00	Yes
Half Day (8:30 am to 2:30 pm or 3:30 pm to 9 pm)	1/2 day	75.00	90.00	76.50	91.80	Yes
5.4 Banquet Hall/Meeting Room Rentals (setup/cleanup included)						
5.4.1 For Profit						
a) Stroud	8 hr. Block Licensed	555.40	666.50	566.51	679.81	Yes
b) Lefroy/Churchill Banquet Halls/Cookstown Library & Community Ctr	8 hr. Block Licensed	460.00	552.00	469.20	563.04	Yes
c) Stroud/Lefroy/Churchill Banquet Halls/Cookstown Library & Community Centre/Knock Community Hall	4 hr. Block Non Licensed	196.35	235.65	200.28	240.33	Yes
d) Stroud/Lefroy/Churchill Banquet Halls/Cookstown Library & Community Centre/Knock Hall & RHCW Stewart and Betty Fisher Family Community Room (one room) Meeting Rate (3 hr. min.)	per hour Non Licensed	39.40	47.30	40.19	48.23	Yes
e) Town Hall Community Rooms (3 Divisible Community Rooms) Meeting Rate (3 hr. minimum per divisible room)	per hour per room Non Licensed	20.75	24.90	21.00	25.20	Yes
f) Rizzardo Community Kitchen (teaching/prep)	per hour	30.00	36.00	31.00	37.20	Yes
g) Council Chambers (Wedding Ceremony)	3 hr. Block Non Licensed	125.00	150.00	127.50	153.00	Yes
h) Outdoor Gazebo (Wedding Ceremony)	3 hr. Block Non Licensed	125.00	150.00	127.50	153.00	Yes
i) Council Chambers (Seminar, Workshops, Meetings)	per hour Non Licensed	55.55	66.65	56.66	67.99	Yes
j) Lobby Use (3 hr. min.)	per hour Non Licensed	38.15	45.80	38.91	46.70	Yes
k) Arena Change Room Use (3 hr. min.)	per hour Non Licensed	38.15	45.80	38.91	46.70	Yes
l) South Simcoe Theatre (For Profit)	per hour Non Licensed	57.25	68.70	58.40	70.07	Yes
m) South Simcoe Theatre (For Profit)	4 hr. Block Non Licensed	185.15	222.20	188.85	226.62	Yes
n) South Simcoe Theatre (For Profit)	8 hr. Block Non Licensed	432.00	518.15	440.64	528.77	Yes
5.4.2 Non Profit						
a) Stroud	8 hr. Block Licensed	444.30	533.15	453.19	543.82	Yes
b) Lefroy/Churchill Banquet Halls/Cookstown Library & Community Ctr	8 hr. Block Licensed	368.00	432.85	375.36	450.43	Yes
c) Stroud/Lefroy/Churchill Banquet Halls/Cookstown Library & Community Centre/Knock Community Hall	4 hr. Block Non Licensed	157.10	188.50	160.24	192.29	Yes

Page 15 of 31
BY-LAW 088-20

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2021 - April 2022		Effective May 2022 - April 2023		HST
		Resident	Non-Resident	Resident	Non-Resident	
d) Stroud/Lefroy/Churchill Banquet Halls/Cookstown Library & Community Centre/Knock Hall Meeting Rate & RHWC Stewart and Betty Fisher Family Community Room (one room) (3 hr. min.)	per hour Non Licensed	31.40	37.70	32.03	38.43	Yes
e) Town Hall Community Rooms (3 Divisible Community Rooms) Meeting Rate (3 hr. minimum per divisible room)	per hour per room Non Licensed	16.65	19.55	16.98	20.38	Yes
f) Rizzardo Community Kitchen (teaching/prep)	per hour	20.00	24.00	20.50	24.60	Yes
g) Council Chambers (Seminar, Workshops, Meetings)	per hour Non Licensed	44.45	53.35	45.34	54.41	Yes
h) Lobby Use (3 hr. min.)	per hour Non Licensed	30.50	36.60	31.11	37.33	Yes
i) Arena Change Room Use (3 hr. min.)	per hour Non Licensed	30.50	36.60	31.11	37.33	Yes
5.5 Indoor Arena Surface Sports Use (Non Ice)						
a) Lefroy/Stroud/Innisfil Recreational Complex Sports Use (min 3 hrs.)						
Minor	per hour	73.54	88.25	75.01	90.02	Yes
Adult	per hour	80.57	96.69	82.18	98.62	Yes
NOTE: Non-Resident Fee Group/League - See 5.8 for other charges						
5.6 Indoor Arena Surface Use (Non Ice) - Banquets/Parties/Special Events						
a) "Special Event" - Lefroy/Stroud/Innisfil Recreational Complex Arena Floor Not for Profit (Single Arena Floor)	8 hr. Block	1,060.90	1,273.08	1,075.00	1,290.00	Yes
For Profit (Single Arena Floor)	8 hr. Block	1,591.35	1,909.62	1,625.00	1,950.00	Yes
b) Slab set up/tear down outside of 8 hr block	per hour	75.00	90.00	76.50	91.80	Yes
5.7 Outdoor Facility Use						
a) Non-lighted Ball Diamond/Soccer Field						
Youth - Major Field (IRC)	per hour	16.22	19.47	16.55	19.86	Yes
Youth - Minor Field (all other fields)	per hour	13.52	16.22	13.79	16.55	Yes
Adult - Major Field (IRC)	per hour	21.09	25.31	21.51	25.81	Yes
Adult - Minor Field (all other fields)	per hour	17.30	20.76	17.65	21.18	Yes
NOTE: Non-Resident Fee Group/League - See 5.8 for other charges						
b) Light Fee (in addition to game or practice field fee) Charged after approx.. 8pm (Winter use: A damage deposit of \$750.00 will be required to cover possible damage to fields. Parking lot snow removal will be charged at cost plus 10%. Approval of field use will be based on fields conditions and will be at the discretion of the Town of Innisfil, Parks and Recreation Manager.)	per booking	44.03	52.83	44.03	52.83	Yes
5.8 Non-Resident Fee Group/League						
a) Group/League with <u>less than 80%</u> Innisfil members shall pay a fee equal to 120% of the fees shown in section 5.1, 5.5 and 5.7						Yes
b) Group/League with <u>80% or more</u> of Innisfil members shall pay the following fee structure per year (as per sports season) per non-resident user:						

Page 16 of 31
BY-LAW 088-20

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2021 - April 2022		Effective May 2022 - April 2023		HST
		Resident	Non-Resident	Resident	Non-Resident	
		Sec 5.1 - Ice Time Use - 6 month season	per person	26.55	26.55	
Sec 5.5 - Indoor Arena Summer Sport Use - 2 month season	per person	8.85	8.85	8.85	8.85	Yes
Sec 5.7 - Outdoor Facility (Soccer/Ball) Use - 4 month season	per person	17.70	17.70	17.70	17.70	Yes
5.9 Dock Use Permit - 30th Side Road						
Scuba Diving Fees						
Full Day (7 am to 7 pm)	day	125.00	150.00	127.50	153.00	Yes
Half Day (7 am to 1 pm or 1 pm to 7 pm)	1/2 day	75.00	90.00	76.50	91.80	Yes
* Parking Permit will be issued for Lakeside Drive ONLY.						
5.10 Services Provided						
a) Outdoor Parking Lot Rental - Facility opened and staffed	per day	60-600	72-720	65-625	75-725	Yes
b) 10 Garbage Cans (25 Gallons) or Recycle Bins Delivered	per day per load	125.00	150.00	127.50	153.00	Yes
c) Park Staff /w Utility Vehicle or Event Support	per hour / per staff	85.00	102.00	86.75	104.10	Yes
d) Folding Table 6ft (max 10) Delivered	per table	12.00	14.40	12.25	14.70	Yes
e) Plastic Chairs (max 30 chairs) Delivered	per two chairs	7.00	8.40	7.20	8.60	Yes
f) Special Event Trailer (10 Folding Tables, 10 Garbage Cans, 10 Recycle Bins, 30 Plastic Chairs, 4 3ft Cord Covers, 2 75ft Ext. Cords) Delivered	per trailer	365.00	438.00	375.00	450.00	Yes
g) Picnic Table Delivered	per table	26.25	31.50	27.00	32.40	
h) Skating Birthday Party (50 min of ice plus 2 hour room for approx.. 20 people)**	per booking	250.00	300.00	250.00	300.00	Yes
**Some restrictions apply						
i) Audio Visual	per booking	25.00	30.00	25.00	30.00	Yes
j) Audio Visual Staff Support	per hour	50.00	60.00	50.00	60.00	Yes
k) Arena Banner Install / Removal	per hour	50.00	60.00	50.00	60.00	Yes
5.11 Special Event Fees & Charges						
a) Special Event Permit Fee	per booking	100.00	120.00	100.00	120.00	Yes

SCHEDULE 'F' - ROAD SERVICES

	Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST	
6.1	Tile Drainage Inspection	260.00	265.00	No	
6.2 a)	Entrance Permits (including each entrance reclassification)	280.00	285.00	No	
b)	Refundable damage deposit (more than 2 inspections deduct from deposit at 45.00/additional Inspection)	1,410.00	1,440.00	No	
	residential				
	commercial	2,815.00	2,870.00	No	
6.3 a)	Single Use oversize/overweight vehicle permit	85.00	87.00	No	
b)	Annual oversize/overweight vehicle permit	510.00	520.00	No	
6.4 a)	Road Occupancy Permit	214.00	218.00	No	
b)	Permit Review and Inspection (Staff Time)	** See 10.5	See 10.5		
6.5	Blue Recycling Boxes - Cost recovery for amount charged by the County of Simcoe only.	each	As per County By-law	No	
6.6	Garbage Bag Tags - Cost recovery for amount charged by the County of Simcoe only	Book of 5	As per County By-law	No	
6.7	Green Organics Bins - Cost recovery for amount charged by the County of Simcoe only.	each	As per County By-law	No	
6.8	911 sign blade and post - Supply and install	each	170.00	175.00	No
6.9	Municipal Consent - Flat fee for the review of plan drawings.	each	250.00	250.00	Yes

SCHEDULE 'G' - BY-LAW ADMINISTRATION

	Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
7.1	Administrative Cost Recovery Fee of 30% of contractor cost under the Clean Communities and Building Maintenance By-law (added to contractor cost)	30% of contractor cost	30% of contractor cost	No
7.2	Hourly Rate for Officers in Attendance	76.00	76.00	No
7.3	Fence Viewer Application	140.00	140.00	No
7.4	Unless otherwise provided for in By-law 068-06, the Owner of each Dog shall pay a Dog License fee in accordance with the following schedule: (subject to a 50% discount for seniors)			
	a) for each Male or Female Dog	36.00	36.00	No
	b) for each Male or Female Dog (with Microchip or Breeder Tattoo)	31.00	31.00	No
	c) for a Neutered Male or Spayed Female	21.00	21.00	No
	d) for a Neutered Male or Spayed Female (with Microchip or Breeder Tattoo)	16.00	16.00	No
	e) for a Dangerous Dog	312.00	312.00	No
7.5	Every Owner shall pay a fee for the replacement of lost or stolen Dog License tags.	5.20	5.20	No
7.6	The Owner of any Dog impounded, pursuant to the provisions of By-law 068-06 shall pay to the Pound Keeper:			
	a) A pick up fee	114.00	114.00	No
	b) an impounding fee for the first day or part thereof	26.00	26.00	No
	c) a boarding fee per diem for every day thereafter that the Dog remains impounded	21.00	21.00	No
	d) the Pound Keeper may charge an administrative fee for each Dog Tag sold at the Pound	2.10	2.10	No
	e) The Owner of any Dog who requests the assistance of the Municipal Law Enforcement Officer for the transportation of any pet to the Pound Keeper for disposal, shall pay a pickup fee to the Town of Innisfil. (In addition the owner shall be responsible for any disposal fee.)	104.00	104.00	No

SCHEDULE 'G' - BY-LAW ADMINISTRATION

	Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
7.7 The Owner of a Kennel, as defined in By-law 068-06, shall;				
a) pay an annual License fee		104.00	104.00	No
AND				
b) pay a License fee for each Dog, 90 days of age or older, owned in accordance with the fees as set out below:				
1 or 2 dogs		As per 7.4	As per 7.4	No
3 to 10 dogs	each	10.40	10.40	No
11+ dogs	each	5.20	5.20	No
7.8 a) Removal of signs installed without permits				
-2 sq. meters or less	each	73.00	73.00	No
b) Storage of removed sign (\$5.00 per day, per sign to a maximum of \$100.00)	each	5.20	5.20	No
7.9 Compliance Request	each	114.00	114.00	No
7.10 a) Pool Fence		172.85	172.85	No
b) AGCO Inspection		222.55	222.55	No
7.11 Noise Exemption		365.00	365.00	No
7.12 Compliance Re-Inspection Fee		130.00	130.00	No
7.13 Property Standards Committee Appeal Fee		260.00	260.00	No
7.14 Second Dwelling Units				
a) Renewal for properties not owner-occupied		250.00	250.00	No
b) Renewal Fee for Owner-Occupied Properties		100.00	100.00	No
c) Inspection/Administration Fee for Non-Compliance		350.00	350.00	No
d) Inspection/Administration Fee for Each Follow-up Letter of Non-Compliance		500.00	500.00	No

SCHEDULE 'H' - BUILDING CODE ADMINISTRATION

		Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST		
		Per Ft ²	PerM ²	Per Ft ²	PerM ²	
8.1	<u>Group A & B (Assembly & Institutional Occupancies)</u>					
	a) New Construction	1.62	17.47	1.62	17.47	No
	b) Renovation/Alteration	0.58	6.29	0.58	6.29	No
	c) Interior Floor Layout	0.58	6.29	0.58	6.29	No
8.2	<u>Group C (Residential Occupancies)</u>					
	a) New Construction	1.88	20.24	1.88	20.24	No
	Basement if finished as part of new construction	0.52	5.60	0.52	5.60	No
	b) Renovation/Alteration Interior Floor Layout (incl. basement, garage and apartment)	0.60	6.43	0.60	6.43	No
	c) Garage-Attached to House	0.60	6.43	0.60	6.43	No
	d) Garage-Detached from House	0.77	8.25	0.77	8.25	No
	e) Carport-Attached to House	0.60	6.43	0.60	6.43	No
	f) Accessory Structures	0.77	8.25	0.77	8.25	No
	g) Wood deck/porch/veranda	350 Per Unit		350 Per Unit		No
	h) Dock	500 Per Unit		500 Per Unit		No
8.3	<u>Group D & E (Business and Mercantile Occupancies)</u>					
	a) New Construction	1.29	13.85	1.29	13.85	No
	b) Renovation/Alteration Interior Floor Layout	0.52	5.60	0.52	5.60	No
8.4	a) <u>Group F (Industrial Occupancies)</u>					
	i) New Construction	0.86	9.22	0.86	9.22	No
	ii) Renovation/Alteration Interior Floor Layout	0.52	5.60	0.52	5.60	No
	b) <u>Other (Farm Buildings)</u>					
	i) New Construction requiring Architect/Engineer	0.34	3.64	0.34	3.64	No
	ii) Renovation/Alteration/Interior Floor Layout requiring Architect/Engineer	0.34	3.64	0.34	3.64	No
	iii) New Construction no Architect/Engineer required	0.34	3.64	0.34	3.64	No
	iv) Renovation/Alteration/Interior Floor Layout no Architect/Engineer required	0.34	3.64	0.34	3.64	No

SCHEDULE 'H' - BUILDING CODE ADMINISTRATION

	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
8.5 Other Construction			
a) Designated Structure (as per Division 1, Part 1 of Building Code)	350.00	350.00	No
b) Solar Panels	350.00	350.00	No
c) Portable Buildings (School Portable/Sales Office/Etc.)	342.25	342.25	No
d) Solid Fuel Burning Appliance (Fireplace/Wood-Stove/Etc. including Chimney)	256.70	256.70	No
e) Heating/Cooling System (Gas/Oil/Electric/Etc. - Group C)	222.47	222.47	No
f) Heating/Cooling System (Gas/Oil/Electric/Etc. Group A,B,D,E & F)	\$350.00	\$350.00	No
g) Change of Use Permit	\$350.00	\$350.00	No
h) Demolition Permit			
Single Family Dwelling	256.70	256.70	No
Non-residential	350.00	350.00	No
i) Re-Inspection (re-inspection of same deficiency more than twice)	128.34	128.34	No
j) Sewage Septic System (On lot systems less than 10,000 L/day (under Part 8))	812.85	812.85	No
k) Sewage System Change of Use (Existing Systems)	318.29	318.29	No
l) Repair to Septic System	427.81	427.81	No
m) Site Visit (Special visit requested by applicant)	128.34	128.34	No
n) Transfer of Permit	219.04	219.04	No
o) Construction/Demolition started without obtaining a permit	2 times applicable fees	2 times applicable fees	No
p) Hourly Rate/Inspector	128.34	128.34	No
q) Hourly Rate for Plan Review	128.34	128.34	No
r) Property Standards - every Inspection after 2nd	171.13	171.13	No
s) Commercial cooking/Suppression System/Dust Collection System/Fire Sprinkler Alarm System Permit	256.70	256.70	No
t) Zoning permit fee	129.90	129.90	No
u) Zoning revision fee	64.95	64.95	No
v) Septic Re-Inspection fee	129.90	129.90	No
w) Outdoor Pools (OBC Part 3) (the greater of the minimum fee or m2)	min. fee \$500 or \$2 per m2	min. fee \$500 or \$2 per m2	No
x) Alternate Solution Plan Review (minimum 4 hours)	128.34 per hour	128.34 per hour	No
y) Certified Model Review (includes all elevations)	750.00	750.00	No

SCHEDULE 'H' - BUILDING CODE ADMINISTRATION

	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
8.6 <u>Minimum & Revision Permit Fee</u>			
a) Minimum total Permit Fee under Schedule H:			
Residential Group C	166.14	166.14	No
Other Groups	300.00	300.00	No
b) Revision Permit Fee			
Residential Group C	128.34/hr	128.34/hr	
Other Groups	128.34/hr	128.34/hr	
8.7 <u>Signs</u> (all fees are non-refundable unless otherwise indicated)			
a) Billboard Sign	385.04	385.04	No
b) Ground Signs/Pylon Signs	385.04	385.04	No
c) Development Signs	385.04	385.04	No
d) Renewal of Billboard and Development Signs	179.68	179.68	No
e) Application for Sign Variance	898.41	898.41	No
8.8 <u>Other</u>			
a) Placing an Order on Title (will be added to tax roll)	213.91	213.91	No
b) Removing an Order from Title (will be added to tax roll)	213.91	213.91	No
c) Compliance Request - for building issues only	110.00	110.00	No
d) Administrative fee for certificates submitted after residential occupancy.	110.00	110.00	No
8.9 <u>Lot Grading</u>			
a) Plan submission includes the initial plan review (1 submission), inspection, administrative processing of the lot grading plan	425.00	425.00	No
b) Resubmission of Grading Plan	200.00	200.00	No
c) Lot grading deposit (house, major addition) - refundable	5,000.00	5,000.00	No
d) Lot grading deposit (garage, pool, deck, other accessory structures) - refundable	1,000.00	1,000.00	No
8.10 <u>Second Units</u>			
a) Registration Fee for Properties Not Owner-Occupied	250.00	250.00	No

SCHEDULE 'I' - PLANNING SERVICES

		Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
9.1	<u>Official Plan or Secondary Plan Amendment</u>				
	Standard ²	A	3,175.00	3,400.00	No
	Accelerated ³	A	4,500.00	4,860.00	No
9.2	<u>Zoning By-law Amendment</u>				
	a) General Amendment, Amend Development Standards, Change in Zone Category or in Permitted Uses				
	Scoped ¹	A	2,350.00	2,350.00	No
	Standard ²	A	2,550.00	2,750.00	No
	Accelerated ³		3,825.00	4,131.00	No
	b) Removal of Holding 'H' Zone Symbol	A	945.00	960.00	No
	c) Temporary Use By-law	A	2,550.00	2,750.00	No
9.3	<u>Plan of Subdivision</u>				
	a) Draft Plan of Subdivision	A	7,550.00	8,150.00	No
	b) Draft Plan Conditions Extension	A	1,250.00	1,340.00	No
	c) Draft Plan Red-line Revisions	A	1,250.00	1,340.00	No
	d) Revision to Approved Draft Plan of Subdivision Conditions	A	2,550.00	2,750.00	No
	e) Re-activation of Draft Plan of Subdivision Application	B	1,250.00	1,340.00	No
9.4	<u>Plan of Condominium</u>				
	a) Draft Plan of Condominium	A	1,350.00	1,450.00	No
	plus a per unit fee		26.00	28.00	No
	b) Condominium Exemption		1,950.00	2,100.00	No
	c) Draft Plan Conditions Extension	A	1,250.00	1,340.00	No
	d) Draft Plan Red-line Revisions	A	1,250.00	1,340.00	No
	e) Revision to Approved Draft Plan of Condominium Conditions	A	2,550.00	2,750.00	No
	f) Re-activation of Draft Plan of Condominium Application	B	1,250.00	1,340.00	No

SCHEDULE 'I' - PLANNING SERVICES

	Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST	
9.5	<u>Site Plan Control</u>				
a)	Residential, Industrial, Commercial & Institutional Scoped or Amendment to Site Plan Control ¹	A	790.00	850.00	No
	Standard ²	A	1,600.00	1,700.00	No
	Accelerated ³		2,400.00	2,600.00	No
9.6	<u>Staff Review Deposit:</u>				
	i. Official Plan Amendment, Standard and Accelerated Applications, Plans of Subdivision, Plans of Condominium		4,500.00	4,500.00	No
	ii. Scoped Zoning By-law Amendment, Scoped Site Plan Control and Site Plan Amendment		2,500.00	2,500.00	No
	iii. Legal Deposit		1,224.00	1,248.00	No
9.7	<u>Part Lot Control Exemption Application</u>				
a)	By-law to exempt from Part Lot Control pursuant to Section 50(7) of the Planning Act for Blocks (includes applications under 50(4) of the Planning Act)		1,350.00	1,458.00	No
9.8	<u>Committee of Adjustment</u>				
a)	Minor Variance - Simple	CE	1,100.00	1,120.00	No
	- Complex		1,490.00	1,500.00	No
b)	Consent (Severance, Easement, Right of Way & Leases)	CE	2,350.00	2,400.00	No
c)	Validation of Title		1,600.00	1,625.00	No
d)	Variance under Fence By-law	C	775.00	775.00	No
e)	Re-circulation/Deferral - Simple	E	290.00	295.00	No
	- Complex	E	510.00	520.00	No

SCHEDULE 'I' - PLANNING SERVICES

	Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST	
9.9	<u>Other Fees</u>				
a)	Agreement for Cash in Lieu of Parking Exemptions	A	867.00	884.00	No
b)	Cash-in-lieu parking rate per space (Alcona)		7,000.00	7,000.00	No
c)	Cash-in-lieu parking rate per space (all other areas)	D			No
d)	Telecommunications Facility Application Fee	A	1,700.00	1,700.00	No
e)	Memo/Report to Council for matter not listed in Schedule 9, including requests for municipal address change		945.00	963.90	No
f)	Heritage Permit		250.00	250.00	No
g)	Zoning compliance letter (per municipal address)		150.00	155.00	No
h)	LPAT Appeal Preparation Fee		325.00	330.00	No
i)	Copy of Official Plan on CD/Flash drive	each	43.00	44.00	Yes
j)	Copy of Official Plan - Hardcopy	each	88.00	90.00	Yes
k)	Copy of Zoning By-law on CD/Flash drive	each	40.00	42.00	Yes
l)	Copy of Zoning By-law - Hardcopy	each	108.00	110.00	Yes
m)	Deeming By-law		2,650.00	2,700.00	No
n)	Certificate of Official/Deed Stamping	each	100.00	100.00	No
o)	Pre-Consultation Meeting Fee	each	500.00	500.00	No
p)	Model Home/Sales Pavilion Application	each	500.00	500.00	No
q)	Source Water Protection Review		*please refer to the Nottawasage Valley Conservation Authority (NVCA) Permit and Planning Fee Schedule		
9.10	<u>Shoreline Community Planning Permit</u>				
	**Classes are determined at the pre-consultation stage with Town Staff				
a)	Standard Permits	A	350.00	360.00	No
b)	Class 2 Permit	A	950.00	975.00	No
c)	Class 1 Permit	A	2,350.00	2,400.00	No

SCHEDULE 'I' - PLANNING SERVICES

		Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
9.11	Staff Billing Rates (applied to processes above denoted with **)				
a)	Director	per hour	250.00	250.00	Yes
a)	Manager	per hour	204.00	208.00	Yes
b)	Leader	per hour	184.00	188.00	Yes
c)	Senior Planner / Senior Policy Planner	per hour	120.00	123.00	Yes
d)	Planner / Policy Planner	per hour	105.00	108.00	Yes
e)	Site Plan Co-ordinator / Development Co-ordinator	per hour	85.00	85.00	Yes
f)	Planning Co-op student	per hour	48.00	49.00	Yes
1	Scoped: Site specific, less-complex applications with limited technical review and circulation requirements that meet evaluation criteria established in Site Plan Manual.				
2	Standard: Applications with typical circulation and technical review requirements.				
3	Accelerated: Fast-tracked processing stream for applications with potential for significant community benefits that meet evaluation criteria in Site Plan Manual (i.e. sustainability, affordable housing, employment creation/retention). Subject to staff availability.				
A	Administration Fee plus full cost of applicable staff time, Town expenses and any related Town Consultant's invoice. The cost of external staff or consultant review' shall be estimated and the estimated cost together with the basic fee shall be deposited prior to commencement of the review. Applicable staff time to be billed after the first property inquiry meeting. (Part Lot Control Exemption Applications are exempt from this provision.)				
B	Applicable fee if Draft Plan of Subdivision or Condominium Application has been inactive for a period of 1 year or more				
C	A discount of 50% applies to the second and subsequent application fees on the same subject lands. The greater of the applicable fees shall be considered the first application fee.				
D	To be calculated by staff at the time of approval issuance based on local conditions				

SCHEDULE 'I' - PLANNING SERVICES

	Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
E	Simple - applies to minor variances for low density residential sites such as single family dwellings, two unit or secondary dwelling units, decks, porches, sheds, garages, but does not include any variances on sites containing a triplex use, higher density or industrial/commercial/institutional uses			
	Complex - applies to all minor variance applications for industrial/commercial/institutional uses, triplexes and higher density residential developments. For the purposes of deferrals/recirculations, Applications for Consent will be considered a Complex application.			

SCHEDULE 'J' - ENGINEERING SERVICES

		Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
10.1	Engineering Standards - Complete Set	per set	75.00	75.00	Yes
	Engineering Standards - Update Only	per update	25.00	25.00	Yes
10.2	<u>Plan of Subdivision, Engineering Application</u>				
	a) Application Fee	each	550.00	560.00	No
	b) Implementation **	**			
	A cost estimate will be prepared that includes but is not limited to full cost of applicable staff time, Consultant's and Construction (the "Total Cost of the Works"). An Agreement shall be executed and the Total Cost of the Works shall be deposited prior to commencement of the service installation.				
10.3	<u>Site Alteration</u>				
	a) New Permit Application Fee	each	500.00	550.00	No
	b) Permit Review, Site Inspection (Staff Time)	**	See 10.5	See 10.5	Yes
	Permit Review, Site Inspection (Consultant Fee)		Invoice Cost	Invoice Cost	Yes
	c) Roads Maintenance Security as determined by Town Engineer or designate.	each	Lump Sum	Lump Sum	No
10.4	<u>MOECC Review Program</u>				
	Ministry of the Environment, Conservation and Parks (MECP) Transfer of Review Program (Program) – The payment of fees for applications for Environmental Compliance Approvals is required by the Minister's Requirement for Fees (under Environmental Protection Act, s. 179.1) – Application Fees for Environmental Compliance Approvals under the Environmental Protection Act (http://www.ontario.ca/document/ministers-requirement-fees-environmental-compliance-approvals). Service cost recovery is part of the Program, as the participating municipal partner receives and retains the application normally paid to the MOECC. If service costs are not fully recovered by the Minister's Required Fee the additional cost will be billed to the applicant by the Town for payment.				

SCHEDULE 'J' - ENGINEERING SERVICES

	Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST	
10.5	<u>Staff Billing Rates</u> (applied to processes above denoted with **)				
a)	Director	per hour	250.00	250.00	Yes
b)	Manager	per hour	204.00	208.00	Yes
c)	Leader	per hour	184.00	188.00	Yes
d)	Development Engineer	per hour	170.00	174.00	Yes
e)	Project Manager	per hour	153.00	156.00	Yes
f)	Development Inspector	per hour	143.00	146.00	Yes
g)	Develop Engineering Associate / Asset Management Engineer	per hour	133.00	136.00	Yes
h)	Senior Engineering Technologist	per hour	120.00	123.00	Yes
i)	Engineering Technologist	per hour	105.00	108.00	Yes
j)	GIS Operator	per hour	84.00	86.00	Yes
k)	Senior Administrative Assistant	per hour	75.50	76.00	Yes
l)	Administrative Assistant	per hour	72.50	74.00	Yes
m)	Engineering Co-op Student	per hour	60.00	61.00	Yes
	NOTE: Other expenses incurred will be billed at Town cost.				
10.6	Load Restriction Exemption Fee	each	25,000.00	25,000.00	No
10.7	<u>Equipment Recoveries</u>				
a)	GPS Survey Equipment	per hour	50.00	50.00	Yes

Page 30 of 31
 BY-LAW 088-20
 SCHEDULE 'K' - Transit

	Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
11.1 <u>Transit Fees</u>				
a) Any trip to/from Innisfil Recreation Complex/Town Hall area		4.00	4.00	
b) Any trip to/from closest GO bus stop along Yonge Street		5.00	5.00	
c) Any trip to/from Barrie South GO train station		6.00	6.00	
d) Any trip to/from Innisfil Heights Employment Area and Highway 400 carpool lot		6.00	6.00	
e) Any trip to/from IdeaLab and Library (Alcona)		4.00	4.00	
f) Any trip to/from South Innisfil Community Centre (Lefroy)		4.00	4.00	
g) Any trip to/from Innisfil Food Bank (effective Nov 1st 2019)		4.00	4.00	
h) Fair Transit Program discount		50% off all Innisfil Transit Trips	50% off all Innisfil Transit Trips	
<p>*A \$4.00 discount off regular fare will apply to other trips within and to/from Innisfil</p> <p>*Charge of \$3.00 for 2nd seat on the same Innisfil Transit trip request</p> <p>* Monthly Cap of 30 Trips per Rider</p> <p>*trips will have a minimum fare of \$4</p>				

Page 31 of 31
 BY-LAW 088-20
 SCHEDULE 'L' - Fleet

		Unit	Jan 1 - Dec 31 2021	Effective Jan 1 2022	HST
12.1	<u>Fleet Shop Fees</u>				
	a) External - Cars/LightDuty	per hour	124.00	124.00	Yes
	b) External Retail - Trucks	per hour	135.00	135.00	Yes
	c) Sublet Charge* (varies on the type of repair)	per hour	150.00 to 225.00	150.00 to 225.00	Yes
	d) Corporate Retail - all vehicles and equipment	per hour	115.00 to 150.00	115.00 to 150.00	Yes

*A sublet charge is when the shop uses another vendor to fix a vehicle