

Leisure Services Department

Recreation Program Proposal Form

Leisure Services is always interested in learning about the community's skills and program ideas. To run a program for the Town of Innisfil Leisure Services Department, individuals must meet the following qualifications:

- Experience working with participants for the specific program
- Commitment to providing services within the policies and practices for the Town of Innisfil Leisure Services Department
- Proven ability to work with people from diverse ethnic, socioeconomic, educational and religious backgrounds, and wide ranging developmental, physical and emotional abilities
- Able to produce a valid First Aid & CPR certificate
- Submit a cleared Vulnerable Sector Check

All program leaders are accountable to the following standards:

- All programs enroll and maintain a minimum number of participants appropriate to the type of program
- All recreation programs have lesson plans

Instructor Contact Information

- All Leisure Service Program participants uphold safety rules and guidelines to ensure the environment is safe for everyone
- Able to conduct programs in a safe environment for all
- Adhere to all Town of Innisfil program policies, procedures and guidelines

Please complete the below form to start the programming process.

Name:	Contact Phone #:			
Email address:				
Mailing Address:				
Payroll Information				
	rent. The Leisure Services department offers two			
different rates for the two types of programming. Please provided your suggested Instructor rate				
for both in-person programming and virtual programming.				
In-Person Program Rate:	Virtual Programming Program Rate:			
Instructor Bio				
Please provide a written paragraph / bio about	yourself and attach a photo. This may be used in			
an Active Innisfil Program Guide as an "Instructor Highlight" page. Include things like the number				
of years you have taught with Innisfil, etc.				
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Proposed Program					
Please provide the name of the program you would like to offer. Only one program per chart.					
Additional charts are provided below for additional programming requests.					
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Program Name:					
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Program Description:					
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Proposed Program Time:					
Equipment Required for the Program (to	be provided by the independ	dent Instructor):			
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Proposed In-Person Program Location:	. 4				
Cookstown Library & Community Cer					
Stroud Banquet Hall	Lefroy Banquet Hall				
	☐ Churchill Community Hal	ł l			
☐Rizzardo Health & Wellness Centre	☐Town Hall				
☐Innisfil Beach Park	Centennial Park				
Other	_				
Other: Please provide other options / re	guests for the location of you	ır program.			
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Facility Requirements (i.e. space require	ed, chairs, tables, etc.):				

Proposed Program			
Please provide the name of the program yo	ou would like to offer. Only one	program per chart.	
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	Person Indoor Program	□Virtual □ Bot	h
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Equipment Required for the Program (to	be provided by the independ	ient instructor):	
Proposed In-Person Program Location:			
☐ Cookstown Library & Community Cen	ıtre		
Stroud Banquet Hall	Lefroy Banquet Hall		
Knock Community Hall	Churchill Community Hall	ı	
	Town Hall	•	
Rizzardo Health & Wellness Centre			
Innisfil Beach Park	☐Centennial Park		
☐ Other			
Other: Please provide other options / red	quests for the location of you	r program.	
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Proposed Program				
Please provide the name of the program yo	ou would like to offer. Only or	ne program per	chart.	
Additional charts are provided below for ad				
☐ In-Person Outdoor Program ☐ In I	Person Indoor Program	∐ Virtual	☐ Both	
Program Name:				
Program Description:				
Proposed Program Time:				
Proposed Program Time.				
Equipment Required for the Program (to	he provided by the indepe	ndent Instruct	or).	
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Proposed In-Person Program Location:				
Cookstown Library & Community Cen	tre			
Stroud Banquet Hall	Lefroy Banquet Hall			
Knock Community Hall	Churchill Community H	all		
Rizzardo Health & Wellness Centre	☐Town Hall			
☐Innisfil Beach Park	Centennial Park			
Other				
Other: Please provide other options / red	guests for the location of ye	our program.		
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Facility Requirements (i.e. space required, chairs, tables, etc.):				

Please submit your program proposal, questions, or comments to our Recreation Coordinator via email at activeinnisfil@innisfil.ca.