

# ORIGINAL

## The Corporation of the Town of Innisfil

### By-Law No. 057-24

#### **A By-Law of The Corporation of the Town of Innisfil to provide for the imposition of fees and charges and to repeal By-Law 066-22 effective Jan 1, 2025.**

Whereas Section 391 of the Municipal Act 2001, S.O. 2001, c. 25 as amended, provides for a municipality to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it, for cost payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control; and

Whereas Section 69 (1) of the Planning Act R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications; and

Whereas Section 7 of the Building Code Act, 1992, S.O. 1992, as amended, authorizes a municipal Council to pass by-laws concerning the issuance of permits and related matters requiring the payment of fees on applications for and on the issuance of permits; and

Whereas it is now deemed necessary to repeal By-Law 066-22 effective January 1, 2025, and replace it with this by law.

Now Therefore The Corporation of the Town of Innisfil enacts as follows:

1. For the purpose of this By-Law:
  - i. **Person(s)** means any human being, association, firm partnership, private club, incorporated company, corporation, agent, or trustee and the heirs, executors or other legal representatives of a person to whom the context can apply according to law.
  - ii. **Staff** means any person employed full or part-time by The Corporation of the Town of Innisfil.
  - iii. **Town** means The Corporation of the Town of Innisfil.
2. This By-Law is known as the Fees and Charges By-Law.
3. Schedules "A, B, C, D, E, F, G, H, J, K and L" attached and forming part of this By-Law provides for fees pursuant to Part XII of the Municipal Act 2001, as amended and Part VII to the Building Code Act.
4. Schedule "I" attached and forming part of this By-Law provides for fees pursuant to section 69.1 of the Planning Act.
5. Any person desirous of using those services or property of the Town described in Schedules "A" through "L" shall pay the fee set out opposite the description or name of the particular service or property, as shown in Schedules "A" through "L".

**Page 2 of 42**  
**to By-law 057-24**

6. Despite the provisions of Section 3, Council or its delegated authority may, in its discretion upon application to it, waive or reduce the fees set out in Schedules "A" through "L" for any person.
7. All fees applicable under this By-Law shall be payable in advance of providing the service except for:
  - i. Emergency services.
  - ii. Actions taken by the Town to rectify failures or By-Law infractions on the part of a resident, in which case, the fee payable will be in arrears and invoiced subsequent to the service or activity provided.
  - iii. Instances where the timing and conditions for payment is prescribed in agreements or contracts approved by Council.
8. Costs to be incurred by the Town for services or activities done on behalf of it by a third party shall be estimated and deposited with the Town. The Town may elect to enter into a Fees Agreement with an applicant as a means of documenting and securing the required fees.
9. The fees or estimated costs set out in Schedule "I" do not include any costs that may be incurred as a result of an appeal process subsequent to a decision of Council or Committee of Adjustment. Any hearing before an appellant body as a result of a decision of Council or Committee of Adjustment shall require an additional estimated fee be deposited with the Town no later than 21 days prior to the hearing. In the case of Development Application Fees where the total estimated initial planning review fee deposit exceeds \$25,000.00, the first \$25,000.00 deposit be provided as a cash deposit with the balance of the estimated fees secured by a Letter of Credit Security. Before any final decision of Council is rendered in a process for any given application, all costs to that point in the process will be totaled and if these costs exceed the fees on deposit, or the balance of fees on deposit will not cover estimated costs to complete the process, additional fees will be required to be deposited before a final decision of Council is given.
10. If for any reason fees owing under this By-Law are unpaid after 30 days, interest at the rate of 1.25% per month will be applied until paid in full.
11. All fees owing to the Town that are unpaid are considered a debt to the Town and, together with all interest and penalties accrued thereupon, may be collected by the Town by action, or may be collected by the Town on its behalf or may be added to the property tax roll and collected in like manner as taxes.
12. Should any Section, subsection, clause, paragraph, or provision of this By-Law, including any part of the Schedules to this By-Law, be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the by-law a whole or any part thereof, other than the provision or part of the Schedule so declared to be invalid.
13. Harmonized Sales Taxes (HST) will be added to the fees identified within the attached schedules where required by legislation.

**Page 3 of 42**  
**to By-law 057-24**

14. The Town provides equal treatment to people with disabilities with respect to the use and benefit of Town services, programs, goods, information, and facilities. No additional fees are charged because of or related to the disability.
15. All fees and charges imposed by this By-Law, including all fees and charges outlined in the schedules to this By-Law shall:
  - i. Be in full force and effect on the effective date noted in the schedules, unless no effective date is noted, in which case, they shall be in full force and effect immediately following their passage by Council; and
  - ii. Remain in effect until amended or repealed.
16. That By-Law 066-22 be repealed on January 1, 2025, when this By-Law 057-24 comes into effect.

**Passed this 26<sup>th</sup> day of June 2024.**



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**Lynn Dollin, Mayor**



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**Patty Thoma, Clerk**

**SCHEDULE 'A' - CLERK SERVICES**

		Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
1.1	Photocopy for all service areas (excluding MFIPPA)	page	0.60	0.62	Yes
1.2	Routine Disclosure of Building Records (additional fees for reproduction)	per request	30.00	35.00	No
1.3	Requests for Information made under the Municipal Freedom of Information and Protection of Privacy Act: (established by the Provincial Legislation)				
a)	Application/Request for Access	per application/ request	5.00	5.00	No
b)	Search Time	per 15 minutes	7.50	7.50	No
c)	Record Preparation	per 15 minutes	7.50	7.50	No
d)	Photocopying (under MFIPPA)	per page	0.20	0.20	No
e)	CD copies change to USB	per CD change to USB	15.00	15.00	No
f)	Developing computer program(s) or other method of producing a record from machine readable devices, spent by any person	per 15 minutes	15.00	15.00	No
g)	Costs, including computer costs, that the Town incurs in locating, retrieving, processing and copying the record if those costs are specified in a invoice that the Town has received will be charged at 100%.				
h)	Deposit equal to 50% of an amount payable under the Act if the estimate is \$100.00 or more before any further steps are taken to respond before any further steps are taken to respond to the request.				
1.4	Reproduction of large drawings and maps (larger than 11 x 17)	per page	25.40	26.40	Yes
1.5	Commissioning each non-municipal related Affidavit/Certified document or declaration, certifying travel letters and documents (i.e.: wills, power of attorney, legal papers)	each	25.00	25.00	Yes
1.6	Marriage Licence	each	155.00	155.00	No

**SCHEDULE 'A' - CLERK SERVICES**

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
1.7 a)	Civil Marriage Ceremony at Town Hall	350.00	350.00	Yes
b)	Civil Marriage Ceremony Off-Site	400.00	400.00	Yes
c)	Rehearsal	85.00	85.00	Yes
d)	Renewal of Vows	108.00	108.00	Yes
e)	Travel Outside of Innisfil (To a maximum of 100 km roundtrip)	66.25	69.00	Yes
f)	Witnesses	30.00	30.00	Yes
1.8 a)	Burial Permit	25.00	25.00	No
b)	Burial Permit - Out of Town Death	35.00	35.00	No
1.9	Approval letters to sell Provincial Nevada Tickets re: Bingo Events	33.50	35.00	No
1.10	Lottery Licenses	3%	3%	No
a)	Bingo prizes up to \$5,500 inclusive is 3% of the value of the prize times the number of events. Prize values over \$5,500 apply to Toronto Lotteries Branch.			
b)	Raffle prize up to \$50,000 inclusive is 3% of the value of the prize. Over \$50,000 apply to Toronto Lotteries Branch.			
c)	50/50 Draws are 3% of the dollar value of the number of tickets sold.			
d)	Bazaar: 3 wheels allowed at \$10.00 each, bets allowed up to \$0.50. Over \$0.50 apply through Toronto Black Jack.			
1.11	Liquor License Board of Ontario Applications for Council approval	39.25	41.00	No
1.12	Administrative Fee (search and preparation time for services not covered in other fees)	77.75 19.50	81.00 20.25	Yes
1.13	Code of Conduct Complaints - Non Residents only	50.00	50.00	Yes

**SCHEDULE 'B' - FINANCIAL SERVICES**

		Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
2.1	Tax Certificate	each	78.00	81.00	No
2.2	On-Line Tax Certificate - Tax accounts	each	55.00	57.00	No
2.3	Returned Item Charge - to apply to all services	each	49.00	51.00	No
2.4	Tax Statement or Duplicate Property Tax Receipt or Reprint of Tax Bill	each	26.00	27.00	No
2.5	Handling charge for re-billing third party Accounts Receivable invoices	each	67.00	70.00	No
2.6	Handling charge for transferring Water or Accounts Receivable arrears to tax account	each	34.00	35.00	No
2.7	Bank Mortgage Account Fee - per property tax account - Interim and Final	each	15.00	16.00	No
2.8	Reactivation Fee (PAP Accounts)	each	26.00	27.00	No
2.9	Withdrawal of Post-Dated Cheques	each	15.00	16.00	No
2.10	Research and Analysis on Past Due Accounts and/or Account History beyond 1 year	per 1/2 hour	65.00	65.00	No
2.11	Processing Letters of Credit (Reductions, Releases, Draws)	each	66.00	69.00	No

SCHEDULE 'B' - FINANCIAL SERVICES

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST	
2.12	Tax Sale Registration Process				
	External, third party costs to the Town	per tax roll	Actual costs	Actual costs	
	<b>PLUS:</b>				
	a) Final Warning letter	per tax roll	61.00	63.00	No
	b) Initial set-up of file, supply of info for arrears, property info etc.	per tax roll	132.00	137.00	No
	c) Treasurer to sign Farm Debt Mediation Notices	per tax roll	96.00	100.00	No
	d) Treasurer to sign Tax Arrears Certificate for registration		96.00	100.00	
	e) Treasurer signs First Notices to owners and registered parties; and Commissioning of First Notices	per tax roll	96.00	100.00	No
	f) If payment made in full, issue Stop Registration form and Treasurer signs Cancellation Certificate	per tax roll	83.00	86.00	No
	g) Final Notices to owners and registered parties signed by Treasurer	per tax roll	72.00	75.00	No
	h) Sale by tender, staff time to prepare ads, handle calls, receive tender submissions, hold public tender opening and issue notices to successful bidder - To be charged to tax roll when tax sale date is confirmed.	per tax roll	500.00	520.00	No
	i) If extension agreement requested, preparation of staff report for Council approval, creation of agreement, monitoring and follow-up including consultation/input from Legal Services	per tax roll	376.00	391.00	No
2.13	Tax Sale Tender Package	per package	26.00	27.00	Yes
2.14	Water Arrears Notice to Banks and Mortgage Companies	per tax roll (monthly)	15.00	16.00	No
2.15	New Account Added to Tax Roll, Ownership Changes and Name Changes	per property	32.00	33.00	No
2.16	Payment Redistribution Fee - from one account to another (after second occurrence)	per payment	13.00	14.00	No
2.17	Tax Arrears Notice	per occurrence	5.00	5.20	No

**Page 8 of 42**  
**By-Law No. 057-24**  
**SCHEDULE 'C' - LEGAL SERVICES**

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST	
3.1	Encroachment Agreement				
	a) Agreement and Registration*	**	497.00	517.00	Yes
	b) Annual fee (with agreement)	Minimum	74.00	77.00	Yes
	c) Annual fee (without agreement)	Minimum	619.00	644.00	Yes
	d) Renewal	**	309.00	321.00	Yes
	* Additional charge for survey costs				
3.2	Lease Agreements:				
	a) Tower lease (existing structure)	**	619.00	644.00	Yes
	b) Land Lease	**	1,864.00	1,939.00	Yes
	c) Licence Agreement	***	374.00	389.00	Yes
3.3	Additional Services				
	a) Most fees and charges are subject to disbursement charges as applicable.		Actual Cost	Actual Cost	Yes
	b) Disbursements - Include but not limited to external consultant's fees, registration fees, sub-search fees, conveyance fees, printing fees, courier fees, etc.		Actual Cost	Actual Cost	Yes
3.4	Crown Shore Allowance Release Request	each	619.00	644.00	No
3.5	Document/Agreement Request Release Fee	each	318.00	331.00	No
3.6	Law Clerk Fees	hour	142.00	148.00	Yes
3.7	Lawyers Fees	hour	316.00	329.00	Yes
3.8	Articling Student	hour	163.00	170.00	Yes
3.9	Legal Administrative Assistant	hour	110.00	114.00	Yes



**Page 9 of 42**  
**By-Law No. 057-24**  
**SCHEDULE 'C' - LEGAL SERVICES**

		Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
3.10	Land Disposition Application Fee	each	500.00	500.00	No
	<p>** Administration Fee plus full cost of applicable staff time, Town expenses and any related Town Consultant's invoice. The cost of "staff or consultant review" shall be estimated and the estimated cost together with the basic fee shall be deposited prior to the commencement of review. Law Clerk and Lawyer Fees regarding staff time are billed in 15 minute increments.</p> <p>*** Plus additional annual fee as shall be determined by the Town Solicitor on a case by case basis depending on the nature of the licence</p>				

SCHEDULE 'D' - FIRE & RESCUE SERVICES

		Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
4.1	Request for Ontario Fire Marshall Standard Incident Report	per request	149.20	153.70	No
4.2	Residential Request for Information	per request			
	a) Mortgage Clearance Letter		202.70	208.70	No
	b) Change of Ownership		354.80	365.20	No
4.3	Inspection of daycare, nursery, rooming houses, etc. for licensing	per inspection	354.80	365.20	No
4.4	Inspection of Short Term Accommodation for Licensing	first inspection	389.30	400.70	No
4.5	Reinspections - Second or subsequent	per inspection	389.30	400.70	No
4.6	Request Inspection of Premises or Building (not including inspections resulting from building permit applications)	per inspection			
	a) Under 15,000 square feet		389.60	400.70	No
	b) 15,000 to 50,000 square feet		490.60	505.00	No
	c) Over 50,000 square feet		693.40	713.70	No
4.7	Inspections Required by AGCO (eg: inspection of public halls/facilities etc., that are requested by the owner, setting or changing occupant loads)	per inspection	472.40	486.20	No
4.8	a) Fireworks Inspections & Approvals (eg: inspection of the site from which Display Fireworks , as defined in Fireworks By-law No. 073-10, will be and have been ignited)	per inspection	440.00	452.80	No
	b) Fireworks Inspection to Inspect Storage Sites and Areas in which fireworks will be sold in accordance with by-law * fee is waived for the first inspection annually for owners of Innisfil permanent businesses and not-for-profit organization	per inspection*	592.00	609.30	No

SCHEDULE 'D' - FIRE & RESCUE SERVICES

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
4.9	Risk and Safety Management Plan (RSMPs) Review and Approval for Propane Facilities			
a)	Level 1 propane facility 5000 USWG or less (new or change of ownership)	1,595.90	1,642.90	Yes
b)	Level 1 propane facility 5000 USWG or less (existing where changes have occurred)	833.90	858.40	Yes
c)	Level 2 propane facility 5000 USWG or less (new or change of ownership)	5,334.10	5,491.19	Yes
d)	Level 2 propane facility 5000 USWG or less (existing where changes have occurred)	2,701.10	2,783.70	Yes
4.10	Fire Apparatus Stand-by (eg: use of fire protection during shows, exhibitions, demonstrations, etc.)			
a)	Equipment recoveries hourly rate	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	Yes
b)	Labour recoveries - Volunteer and/or Career staff	per hour	see 4.26 see 4.26	Yes
4.11	Emergency Response (Non-Resident) - Vehicle Incident Call-outs			
a)	As per MTO hourly rate - Regardless of fault	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	No
b)	Vehicle License Search	per occurrence	23.50 24.20	No
4.12	False Alarms (where a fire alarm system is installed):			
a)	Faulty system - commercial, industrial, residential, institutional & schools (after first call in a calendar year)	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	No
b)	Knowingly calling in a false fire/rescue call or intentionally activating a fire alarm system when no fire/danger exists			
i)	Equipment recoveries hourly rate	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	No
ii)	Labour recoveries - Volunteer and/or Career staff	per hour	see 4.26 see 4.26	No
c)	Testing alarm without notification to Fire Department or Fire Dispatch (2nd and subsequent)	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	No
4.13	Elevator Calls (after first call in a calendar year)	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	No

SCHEDULE 'D' - FIRE & RESCUE SERVICES

		Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
4.14	Burning Permits	per calendar year	23.50	24.20	No
4.15	Large Pile Burn Inspection (includes burn permit)	per calendar year	50.00	50.00	No
4.16	Fire Prevention Officer/Training Rate (eg: requested training sessions for commercial, industrial, nursing homes, etc.) Eg: assisting with required training programs. (3 hour min. outside regular hours)	per hour	see 4.26	see 4.26	Yes
4.17	Emergency Response excluding 4.11				
	a) Full cost recovery for material and supplies, fire suppression agents, contracted equipment used, equipment lost and/or damaged.				No
	b) Full cost recovery for material, supplies and resources required for fire investigation purposes				No
4.18	Standby Fee - Post Fire Watch				
	a) Equipment recoveries	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour		No
4.19	Charge for responses to an open air fire that is deemed out-of-control or is in violation of the Fire Burning By-law.	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour		No
4.20	Water and/or Ice Emergency Response				
	a) Equipment recoveries	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour		No
	b) Full cost recovery for material and supplies, contracted equipment and services, equipment lost and/or damaged				No
	c) Towing a vessel	per tow	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour		No

SCHEDULE 'D' - FIRE & RESCUE SERVICES

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST	
4.21	Fire Response to Hazardous Materials Spill				
a)	Equipment recoveries	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	No	
b)	Full cost recovery for materials and supplies, equipment lost and/or damaged and full cost recovery for contracted services			No	
4.22	Fire Response for natural gas leaks where there was a failure to do a utility service locate	per fire unit	Current MTO Prescribed Rate, 1/2 the rate for each additional 1/2 hour	No	
4.23	Regional Training Centre Courses		as per course calendar	Yes	
4.24	Self Contained Breathing Apparatus (SCBA) cylinder refill	per bottle	6.00	7.00	No
4.25	Respirator Fit testing				
a)	Half day equipment rental with on-duty staff	per half day	50.00	50.00	No
b)	Full day equipment rental with on-duty staff	per day	100.00	100.00	No
c)	Equipment rental with staff not on-duty	per hour	see 4.26	see 4.26	Yes
d)	Fit Testing	per person	12.00	12.00	No
4.26	Staff Billing Rates				
a)	Senior Fire Officer (Chief, Deputy Chief)	per hour	192.50	198.20	Yes
b)	Officer (Captain, Fire Prevention Officer, Training Officer)	per hour	115.50	118.90	Yes
c)	Career Firefighter/Fire Prevention Inspector	per hour	99.60	102.50	Yes
d)	Volunteer Firefighter	per hour	57.70	59.40	Yes

Other: MTO rates are established by the Ministry of Transportation of Ontario and updated by the Province of Ontario and are subject to adjustment.

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2025 - April 2026		Effective May 2026 - April 2027		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.1 Bench Dedication</b>						
a) New Bench Fee	per 10-year term	4,322.00	4,322.00	4,322.00	4,322.00	No
b) Existing Bench	per 10-year term	1,235.00	1,235.00	1,235.00	1,235.00	No
<b>5.2 Park/Community Spaces Clean Up &amp; Repair Fee (Fee invoiced to the permit holder of a facility or open space when damage or vandalism occurs during their rental)</b>						
a) Hourly Rate for Staff Time and Equipment to Clean or Repair the Space	per hour/per staff	90.30	108.40	90.30	108.40	Yes
b) Materials Fee	per incident	3rd party invoice cost		3rd party invoice cost		Yes
c) Administrative Cost Recovery Fee	per incident	5% of any 3rd party invoice		5% of any 3rd party invoice		Yes
d) Garbage/Dump Fees	per tonne	As per County of Simcoe		As per County of Simcoe		Yes
<b>5.3 Pre-Assumption Operations Manager Inspection Fee</b>	per hour	125.00 up to a max of 500.00		125.00 up to a max of 500.00		No
<b>5.4 Pay &amp; Display Rates</b>						
a) Pay & Display Machines (any time of day - year round)						
i) Parking at all Town parking lots in Innisfil Beach Park						
Cars / Boat Trailers / Vehicles	per hour	Free	10.60	Free	10.60	Yes
Cars / Boat Trailers / Vehicles	daily maximum	Free	53.10	Free	53.10	Yes
Boat Launch	per launch	Free	26.55	Free	26.55	Yes
Buses	per bus + per person	Free	\$53.10 per bus + \$8.85 per person	Free	\$53.10 per bus + \$8.85 per person	Yes
		children under 10 yr free		children under 10 yr free		
ii) All other parking lots within 1km of the Lake Simcoe shoreline						
Cars / Boat Trailers / Vehicles	per hour	Free	6.20	Free	6.20	Yes
Cars / Boat Trailers / Vehicles	daily maximum	Free	39.80	Free	39.80	Yes
Boat Launch	per launch	Free	17.70	Free	17.70	Yes
Buses	per bus + per person	Free	\$44.25 per bus + \$8.85 per person	Free	\$44.25 per bus + \$8.85 per person	Yes
		children under 10 yr free		children under 10 yr free		

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2025 - April 2026		Effective May 2026 - April 2027		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.5 Ice Time</b>						
a) Winter Ice - September 1st to June 30th						
Prime Time Regional Minor Organization (leagues not offered in Innisfil)	per hour	216.30	N/A	220.60	N/A	Yes
Prime Time Minor Organization (Mon. - Fri. after 5 pm, all day Sat. or Sun.)	per hour	197.20	236.60	201.10	241.30	Yes
Prime Time (Mon. - Fri. after 5 pm, all day Sat. or Sun.)	per hour	245.05	294.10	252.40	302.90	Yes
Non-Prime Time (Mon.- Fri 6 am - 5pm)	per hour	143.50	172.20	147.80	177.40	Yes
Non-Prime School Ice Time (Mon.- Fri. 9am -2:30pm) (Public, Separate & Independent Schools)	per hour	112.50	135.00	115.90	139.10	Yes
Non-Prime Time Volume Pricing Minimum 10 hours booked per week Mon.- Fri. 6 am - 5 pm September 1st to June 30th Excluding School Breaks/PA & Vacation Days/Tournaments	per hour	130.80	157.00	135.75	162.90	Yes
Non-Prime Drop In Rate (Mon.- Fri. 8am -3pm) - walk in bookings only	per hour	79.60	95.50	82.00	98.40	Yes
b) Public Skating						
Family (2 Adults & 3 Children)	per admission	10.62	10.62	10.62	10.62	Yes
Children (15 & Under)	per admission	2.65	2.65	2.65	2.65	Yes
Student (16+)	per admission	3.54	3.54	3.54	3.54	Yes
Adult	per admission	4.42	4.42	4.42	4.42	Yes
Senior	per admission	2.65	2.65	2.65	2.65	Yes
Parent & Tot (adult guardian & tot - non school age)	per admission	Free	Free	Free	Free	No
Ticket Ice (per skater on ice) *Coach is required to pay	per admission	15.04	15.04	15.04	15.04	Yes
Shinny Hockey	per admission	6.19	6.19	6.19	6.19	Yes
c) Summer Ice - July 1st to August 31st						
Non-Prime Time (Saturday & Sunday)	per hour	211.20	211.20	217.50	217.50	Yes
Prime Time (Mon. - Fri.)	per hour	236.90	236.90	244.00	244.00	Yes
<b>5.6 Innisfil Beach Park</b>						
a) Pavilion Rental (60 person Capacity)						
Full Day (9 am to 9 pm)	day	136.70	164.00	140.80	169.00	Yes
b) Pop Up Shops (Park Vendors)						
Full Day (9 am to 9 pm)	2-Days (Sat-Sun)	180.00	216.00	185.40	222.50	Yes
(10x10 pre-approved location)	5-Days (Mon-Fri)	130.00	156.00	133.90	160.70	Yes
	7-Days (Mon-Sun)	310.00	372.00	319.30	383.20	Yes
	Monthly	775.00	930.00	798.30	958.00	Yes

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2025 - April 2026		Effective May 2026 - April 2027		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.7 Centennial Park</b>						
Pavilion Rental (60 person Capacity)						
Full Day (9 am to 9 pm)	day	136.70	164.00	140.80	169.00	Yes
Half Day (9 am to 2:30 pm or 3:30 pm to 9 pm)	1/2 day	82.00	98.40	84.50	101.40	Yes
<b>5.8 Banquet Hall/Meeting Room Rentals (setup/cleanup included)</b>						
<b>5.8.1 For Profit</b>						
<b>a) Community Halls - Stroud Innisfil Banquet Hall, Morgan Russel Banquet Hall, Churchill Community Hall, Cookstown Library &amp; Community Centre Hall, Knock Community Hall &amp; RHWC Stewart and Betty Fisher Family Community Room, Town Hall Community Room</b>						
i) Community Hall - Event Rate	8 hr. Block	550.00	660.00	566.50	679.80	Yes
ii) Community Hall - Event Rate	4 hr. Block	225.00	270.00	231.80	278.20	Yes
iii) Community Hall - Meeting Rate (2 hour min.)	per hour	42.25	50.70	43.50	52.20	Yes
iv) Community Hall - Daily Rental - Tournament Headquarters (when ice or slab is booked) ( <i>if available</i> )	Block	150.00	180.00	154.50	185.40	Yes
b) Rizzardo Community Kitchen (teaching/prep) (2 hour min.)	per hour	50.00	60.00	51.50	61.80	Yes
c) Council Chambers (Wedding Ceremony)	3 hr. Block	150.00	180.00	154.50	185.40	Yes
d) Outdoor Gazebo (Wedding Ceremony)	3 hr. Block	150.00	180.00	154.50	185.40	Yes
e) Council Chambers (Seminar, Workshops, Meetings) (2 hour min.)	per hour	75.00	90.00	77.30	92.80	Yes
f) Lobby Use (2 hour min.)	per hour	40.00	48.00	41.20	49.40	Yes
g) Arena Change Room Use (2 hour min.)	per hour	40.00	48.00	41.20	49.40	Yes
h) South Simcoe Theatre (For Profit)						
Rate per hour 2 hr min	per hour	61.40	73.70	63.25	75.90	Yes
Rate per 4 hr. Block	4 hr. Block	198.40	238.10	204.40	245.30	Yes
Rate per 8 hr. Block	8 hr. Block	463.00	555.60	476.90	572.30	Yes



SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2025 - April 2026		Effective May 2026 - April 2027		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.8.2 Non Profit</b>						
a) <b>Community Halls - Stroud Innisfil Banquet Hall, Morgan Russel Banquet Hall, Churchill Community Hall, Cookstown Library &amp; Community Centre Hall, Knock Community Hall &amp; RHWC Stewart and Betty Fisher Family Community Room, Town Hall Community Room</b>						
i) Community Hall - Event Rate	8 hr. Block	450.00	540.00	450.00	540.00	Yes
ii) Community Hall - Event Rate	4 hr. Block	165.00	198.00	165.00	198.00	Yes
iii) Community Hall - Meeting Rate (2 hour min.)	per hour	25.00	30.00	25.00	30.00	Yes
b) Rizzardo Community Kitchen (teaching/prep) (2 hour min.)	per hour	25.00	30.00	25.00	30.00	Yes
c) Council Chambers (Seminar, Workshops, Meetings) (2 hour min.)	per hour	50.00	60.00	50.00	60.00	Yes
d) Lobby Use (2 hour min.)	per hour	31.60	37.90	32.25	38.70	Yes
e) Arena Change Room Use (2 hour min.)	per hour	31.60	37.90	32.25	38.70	Yes
<b>5.9 Indoor Arena Surface Sports Use (Non Ice)</b>						
a) Lefroy/Stroud/Innisfil Recreational Complex Sports Use (2 hour min.)						
Minor Organization	per hour	78.00	93.60	80.30	96.40	Yes
General Slab Use	per hour	85.50	102.60	88.10	105.70	Yes
NOTE: Non-Resident Fee Group/League - See 5.12 for other charges						
<b>5.10 Indoor Arena Surface Use (Non Ice) - Banquets/Parties/Special Events</b>						
a) "Special Event" - Lefroy/Stroud/Innisfil Recreational Complex Arena Floor						
Not for Profit (Single Arena Floor)	8 hr. Block	1,151.95	1,382.30	1,186.50	1,423.80	Yes
For Profit (Single Arena Floor)	8 hr. Block	1,741.40	2,089.70	1,793.60	2,152.30	Yes
b) Slab set up/tear down outside of 8 hr block	per hour	82.00	98.40	84.50	101.40	Yes

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2025 - April 2026		Effective May 2026 - April 2027		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.11 Outdoor Facility Use</b>						
a) Non-lighted Ball Diamond/Soccer Field						
Minor Organization - Major Field ( IRC )	per hour	17.00	20.40	17.30	20.80	Yes
Minor Organization - Minor Field ( all other fields )	per hour	14.20	17.00	14.50	17.40	Yes
Major Field ( IRC )	per hour	22.40	26.90	23.10	27.70	Yes
Minor Field ( all other fields )	per hour	18.30	22.00	18.80	22.60	Yes
b) Sand Volleyball Courts						
1 Court General	per hour	20.80	25.00	21.20	25.40	Yes
4 Courts Organization	per hour	78.00	93.60	79.60	95.50	Yes
NOTE: Non-Resident Fee Group/League - See 5.12 for other charges						
c) Light Fee (in addition to game or practice field fee)	per field	31.20	37.40	31.80	38.20	Yes
Charged after approx. 8:30pm						
d) Green Space Rentals	per hour	21.00	25.20	21.40	25.70	Yes
<b>5.12 Non-Resident Fee Group/League</b>						
a) Group/League with <u>less than 80%</u> Innisfil members shall pay a fee equal to 120% of the fees shown in section 5.5, 5.9 and 5.12						
b) Group/League with <u>80% or more</u> of Innisfil members shall pay the following fee structure per year (as per sports season) per non-resident user:						
Sec 5.5 - Ice Time Use - 6 month season	per person	-	30.00	-	30.00	Yes
Sec 5.9 - Indoor Arena Summer Sport Use - 2 month season	per person	-	10.00	-	10.00	Yes
Sec 5.12 - Outdoor Facility (Soccer/Ball) Use - 4 month season	per person	-	20.00	-	20.00	Yes
<b>5.13 Dock Use Permit - 30th Side Road</b>						
Scuba Diving Fees						
Full Day (7 am to 7 pm)	day	136.70	164.00	140.80	169.00	Yes
Half Day (7 am to 1 pm or 1 pm to 7 pm)	1/2 day	82.00	98.40	84.50	101.40	Yes
* Parking Permit will be issued for Lakeside Drive ONLY.						

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2025 - April 2026		Effective May 2026 - April 2027		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.14 Services Provided</b>						
a) Outdoor Parking Lot Rental - Facility opened and staffed	per day	65-625	75-725	65-625	75-725	Yes
b) 10 Garbage Cans (25 Gallons) or Recycle Bins Delivered	per day per load	136.75	164.10	140.90	169.10	Yes
c) Park Staff /w Utility Vehicle or Event Support	per hour / per staff	93.00	111.60	95.80	115.00	Yes
d) Folding Table 6ft (max 10) Delivered	per table	13.25	15.90	13.60	16.30	Yes
e) Plastic Chairs (max 30 chairs) Delivered	per two chairs	8.00	9.60	8.25	9.90	Yes
f) Special Event Trailer (10 Folding Tables, 10 Garbage Cans, 10 Recycle Bins, 30 Plastic Chairs, 4 3ft Cord Covers, 2 75ft Ext. Cords) Delivered	per trailer	405.00	486.00	417.20	500.60	Yes
g) Picnic Table Delivered	per table	28.10	33.70	28.10	33.70	Yes
h) Skating Party (50 min of ice plus 2 hour room for approx. 20 people)** **Some restrictions apply	per booking	262.65	315.20	270.53	324.60	Yes
i) Audio Visual	per booking	25.00	30.00	25.00	30.00	Yes
j) Audio Visual Staff Support	per hour	50.00	60.00	50.00	60.00	Yes
k) Arena Banner Install / Removal	per hour	50.00	60.00	50.00	60.00	Yes
l) Summer Camp Rental* (in combination with Ice or Field Rental) Locations: Glass change room, IRC Green Space or Slab.	per hour	52.50	63.00	54.10	64.90	Yes
m) Barricades (max 10)	per day per load	136.75	164.10	140.85	169.00	Yes
<b>5.15 Special Event Fees &amp; Charges***</b>						
a) Special Event Permit Fee	per booking	100.00	120.00	100.00	120.00	Yes
b) Town Square Event Space (including hydro, up to 50 vendors)***** Non-Profit	per booking	200.00	240.00	200.00	240.00	Yes
Commercial Half Day (5 hour minimum)	5 hr. Block	300.00	360.00	300.00	360.00	Yes
Commercial Full Day (10 hours)	10 hr. Block	600.00	720.00	600.00	720.00	Yes
Commercial Rate per additional	per additional hour	75.00	90.00	60.00	72.00	Yes
c) Parking Lot Vendor Markets (up to 50 vendors, no alcohol) Non-Profit	per booking	200.00	240.00	200.00	240.00	Yes
Commercial Half Day	5 hr. Block	300.00	360.00	300.00	360.00	Yes
Commercial Full Day	10 hr. Block	600.00	720.00	600.00	720.00	Yes
Commercial Rate after 10 hours	per additional hour	75.00	90.00	60.00	72.00	Yes
d) Festivals (ticketed event)***** Non-Profit Full Day	per booking	600.00	720.00	600.00	720.00	Yes
Commercial Full Day	10 hr. Block	2,000.00	2,400.00	900.00	1,080.00	Yes
Commercial Rate after 10 hours	per additional hour	100.00	120.00	75.00	90.00	Yes

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2025 - April 2026		Effective May 2026 - April 2027		HST
		Resident	Non-Resident	Resident	Non-Resident	
f) Event Operating Costs						
Parks Supervisor	per hour	100.00	120.00	100.00	120.00	Yes
Full-Time Park Attendant	per hour	75.00	90.00	75.00	90.00	Yes
Seasonal Park Attendant	per hour	50.00	60.00	50.00	60.00	Yes
5.16 <b>Advertising Program**</b>						
a) Stroud Innisfil Community Centre (Stroud Arena)						
Arena Rinkboard (3x8)	annual	650.00	N/A	650.00	N/A	Yes
Arena Wallboard (4x8)	annual	450.00	N/A	450.00	N/A	Yes
Ice Resurfacers	annual (1 sided)	250.00	N/A	250.00	N/A	Yes
Ice Resurfacers	annual (2 sided)	490.00	N/A	490.00	N/A	Yes
b) South Innisfil Community Centre (Lefroy Arena)						
Arena Rinkboard (3x8)	annual	550.00	N/A	550.00	N/A	Yes
Arena Wallboard (4x8)	annual	375.00	N/A	375.00	N/A	Yes
Ice Resurfacers	annual (1 sided)	250.00	N/A	250.00	N/A	Yes
Ice Resurfacers	annual (2 sided)	425.00	N/A	425.00	N/A	Yes
c) Innisfil Recreational Complex						
Arena Rinkboard (3x8)	annual (Red Rink)	750.00	N/A	750.00	N/A	Yes
Arena Rinkboard (3x8)	annual (Gold Rink)	650.00	N/A	650.00	N/A	Yes
Arena Wallboard (4x8)	annual (Red Rink)	550.00	N/A	550.00	N/A	Yes
Arena Wallboard (4x8)	annual (Gold Rink)	450.00	N/A	450.00	N/A	Yes
Ice Resurfacers	annual (1 sided)	250.00	N/A	250.00	N/A	Yes
Ice Resurfacers	annual (2 sided)	490.00	N/A	490.00	N/A	Yes
d) Fence Advertising						
Fence Banner (3' x 8') IRC Soccer Field/Ball Diamond	seasonal	250.00	N/A	250.00	N/A	Yes
Fence Banner (3' x 8') Centennial - Dog Park (*Seasonal mid May to mid September)	seasonal	250.00	N/A	250.00	N/A	Yes
e) Digital TV Advertising						
(Innisfil Recreational Complex - TV size varies per location)	1 month	85.00	N/A	85.00	N/A	Yes
f) Innisfil Recreational Complex Seat Plaque (Cortellucci Rink)	5 Years	300.00	N/A	300.00	N/A	Yes

\* Off Ice / Off Field space for dryland training/lunch/pickup/dropoff.

\*\* Advertising Program - Production & Design Cost extra. Multi location & multi year discounts available.

\*\*\* Damage Deposit will apply to 5.16 as required.

\*\*\*\* Rates may be applied to other Town owned properties.

\*\*\*\*\* Does not include concession or fire pit operation.

**SCHEDULE 'F' - ROAD & STORMWATER SERVICES**

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
6.1 Tile Drainage Inspection and Approval Letter	each	342.00	350.00	No
6.2 a) Entrance Permits (including each entrance reclassification)	each	310.00	320.00	No
b) Non-compliance Fee (construction started without a permit)	each	93.00	96.00	No
c) Refundable damage deposit (more than 2 inspections deduct from deposit at \$45.00/additional Inspection)	residential commercial	1,570.00 3,140.00	1,620.00 3,230.00	No No
6.3 a) Single Use oversize/overweight vehicle permit	each	96.00	100.00	No
b) Annual oversize/overweight vehicle permit	each	570.00	590.00	No
6.4 a) Road Occupancy Permit		240.00	250.00	No
b) Engineering Permit Review and Inspection (Staff Time)	**	see 10.5	see 10.5	
6.5 911 sign blade and post - Supply and install	each	190.00	200.00	No
6.6 a) Municipal Consent - Flat fee for the review of plan drawings.	each	270.00	280.00	No
b) Engineering Permit Review and Inspection (Staff Time)	**	see 10.5	see 10.5	
6.7 Pre-Assumption Operations Manager Inspection Fee	per hour	125.00 up to a max of 500.00	125.00 up to a max of 500.00	No

SCHEDULE 'G' - BY-LAW ADMINISTRATION

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>7.1 Property and Yard Maintenance (Fee invoiced to the property owner when an inspection of the property confirms that the yard or property does not comply with the Towns property maintenance by-laws)</b>				
a) Administrative Cost Recovery Fee of 30% of contractor cost under the Clean Communities and Building Maintenance By-law (added to contractor cost)		30% markup of contractor cost		No
b) Hourly Rate for Officers in Attendance	per hour	83.00	85.50	No
c) Compliance Re-Inspection Fee (attendance after 1st notice)	each	142.00	146.30	No
d) Compliance Re-Inspection Fee (attendance after 2nd or subsequent notice)	each	250.00	257.50	No
<b>7.2 By-Law Enforcement (Fee invoiced to the property owner when an inspection of the property confirms that the property does not comply with the Towns by-laws)</b>				
a) Upon issuance of a first warning/letter/notice/order	each	142.00	146.30	
b) Upon issuance of a second warning/letter/notice/order	each	300.00	309.00	
c) Administrative Cost Recovery Fee of 30% of contractor cost in carrying out the requirements of a Notice or an Order (added to contractor cost)		30% markup of contractor cost		
<b>7.3 Animal Control (Subject to a 50% discount for seniors and exemptions provided in the Towns Animal Control By-Law)</b>				
a) for each Male or Female Dog	each	39.30	40.50	No
b) for each Male or Female Dog (with Microchip or Breeder Tattoo)	each	33.90	34.90	No
c) for a Neutered Male or Spayed Female	each	22.90	23.60	No
d) for a Neutered Male or Spayed Female (with Microchip or Breeder Tattoo)	each	17.50	18.00	No
e) for a Dangerous Dog	each	340.90	351.10	No
f) lost or stolen Dog License tags	each	5.80	6.00	No
g) dog pick up fee	each	124.50	128.20	No
h) an impounding fee for the first day or part thereof	each	34.30	35.30	No
i) a boarding fee per diem for every day thereafter that the Dog remains impounded	each	28.90	29.80	No

SCHEDULE 'G' - BY-LAW ADMINISTRATION

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>7.4 Kennels, as defined in the Towns Animal Control By-Law</b>				
a) pay an annual License fee	each	113.60	117.00	No
<b>AND</b>				
b) pay a License fee for each Dog, 90 days of age or older, owned in accordance with the fees as set out below:				
1 or 2 dogs		As per 7.3	As per 7.3	No
3 to 10 dogs	each	11.30	11.60	No
11+ dogs	each	5.80	6.00	No
<b>7.5 Signs</b>				
a) Removal of signs installed without permits				
-2 sq. meters or less	each	79.80	82.20	No
b) Storage of removed sign (\$5.00 per day, per sign to a maximum of \$100.00)	each	5.80	6.00	No
<b>7.6 General Administrative Fees</b>				
a) Compliance Request	each	124.50	128.20	No
b) Noise Exemption	each	398.90	410.90	No
c) By-Law Exemption (where delegated to Staff)	each	25.00	25.80	No
d) Property Standards Committee Appeal Fee	each	284.10	292.60	No
e) Placing an Order on Title	each	244.10	251.40	No
f) Removing an Order from Title	each	244.10	251.40	No
g) Hourly Rate - Administration	per hour	83.00	85.50	No
<b>7.7 Additional Dwelling Units</b>				
a) Inspection/Administration Fee for Non-Compliance	each	382.40	393.90	No
b) Inspection/Administration Fee for Each Follow-up Letter of Non-Compliance	each	546.40	562.80	No

SCHEDULE 'G' - BY-LAW ADMINISTRATION

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>7.8 Administrative Monetary Penalties</b>				
a) Hearing Non-Appearance Fee	each	50.00	50.00	No
b) Late Payment Fee - Schedule A By-Laws (Parking)	each	25.00	25.00	No
c) Late Payment Fee - Schedule B By-Laws (Non-Parking)	each	30% of Set Fine Amount		No
d) MTO Search Fee	each	10.00	10.00	No
e) Plate Denial Fee	each	25.00	25.00	No
<b>7.9 Business License Fees (per Consolidated Business Licensing By-Law 071-22)</b>				
a) Adult Entertainment Parlour	each	10,300.00	10,609.00	No
b) Adult Entertainment Parlour Store	each	10,300.00	10,609.00	No
c) Amusement (Place of)	each	309.00	318.30	No
d) Bill Distributor	each	103.00	106.10	No
e) Billiard, Pool	each	103.00	106.10	No
plus each billiard, pool, or bagatelle table	each	10.30	10.60	No
f) Body-rub Parlour	each	10,300.00	10,609.00	No
g) Firearms - Sales/Repairs	each	103.00	106.10	No
h) Hawker/Peddler	each	103.00	106.10	No
i) Menageries	each	309.00	318.30	No
j) Motor Vehicle Dealer	each	103.00	106.10	No
k) Newspaper Box	each	51.50	53.00	No
plus required per box	each	10.30	10.60	No
l) Pawn Shop	each	103.00	106.10	No
m) Public Address System	each	51.50	53.00	No
n) Racing Vehicles	each	309.00	318.30	No
o) Refreshment Vehicle	each	309.00	318.30	No
p) Transient Trader	each	309.00	318.30	No
q) Salvage Yards	each	154.50	159.10	No



SCHEDULE 'H' - BUILDING CODE ADMINISTRATION

		Effective Jan 1 2025		Effective Jan 1 2026		HST
		Per Ft2	PerM2	Per Ft2	PerM2	
8.1	<b><u>Group A &amp; B (Assembly &amp; Institutional Occupancies)</u></b>					
	a) New Construction	1.73	18.62	1.78	19.18	No
	b) Renovation/Alteration	0.62	6.65	0.64	6.85	No
	c) Interior Floor Layout	0.62	6.65	0.64	6.85	No
8.2	<b><u>Group C (Residential Occupancies)</u></b>					
	a) New Construction (creation of new habitable space, including ADUs)	1.92	20.62	1.97	21.24	No
	Basement if finished as part of new construction	0.53	5.65	0.54	5.82	No
	b) Renovation/Alteration Interior Floor Layout (incl. basement, garage)	0.61	6.54	0.63	6.74	No
	c) Garage-Attached to House	0.61	6.54	0.63	6.74	No
	d) Garage-Detached from House	0.78	8.43	0.81	8.68	No
	e) Carport-Attached to House	0.61	6.54	0.63	6.74	No
	f) Accessory Structures	0.78	8.43	0.81	8.68	No
	g) Wood deck/porch/veranda	390 per unit		402 per unit		No
	h) Dock	537 per unit		553 per unit		No
	i) Foundation (other than Conditional Permits)	537 per unit		553 per unit		No
	j) Tiny Homes (less than 37m2, pre-fabricated manufacturers' certification)	756 per unit		778 per unit		No
	k) Tiny Homes (less than 37m2, onsite installation)	756 per unit		778 per unit		No
8.3	<b><u>Group D &amp; E (Business and Mercantile Occupancies)</u></b>					
	a) New Construction	1.62	17.41	1.67	17.93	No
	b) Renovation/Alteration Interior Floor Layout	0.65	6.98	0.67	7.19	No
8.4	a) <b><u>Group F (Industrial Occupancies)</u></b>					
	i) New Construction	1.28	13.75	1.32	14.16	No
	ii) Renovation/Alteration Interior Floor Layout	0.77	8.31	0.80	8.56	No

**SCHEDULE 'H' - BUILDING CODE ADMINISTRATION**

	Effective Jan 1 2025		Effective Jan 1 2026		HST
<b>b) <u>Other (Farm Buildings)</u></b>					
i) New Construction requiring Architect/Engineer	0.35	3.77	0.36	3.88	No
ii) Renovation/Alteration/Interior Floor Layout requiring Architect/Engineer	0.35	3.77	0.36	3.88	No
iii) New Construction no Architect/Engineer required	0.35	3.77	0.36	3.88	No
iv) Renovation/Alteration/Interior Floor Layout no Architect/Engineer required	0.35	3.77	0.36	3.88	No
<b>8.5 <u>Other Construction</u></b>					
a) Designated Structure (as per Division 1, Part 1 of Building Code)		390.40		402.10	No
b) Solar Panels		390.40		402.10	No
c) Portable Buildings (School Portable/Sales Office/Etc.)		390.40		402.10	No
d) Solid Fuel Burning Appliance (Fireplace/Wood-Stove/Etc. including Chimney)		292.50		301.30	No
e) Heating/Cooling System (Gas/Oil/Electric/Etc. - Group C)		292.50		301.30	No
f) Heating/Cooling System (Gas/Oil/Electric/Etc. Group A,B,D,E & F)		390.40		402.10	No
g) Change of Use Permit		390.40		402.10	No
h) Demolition Permit					
Single Family Dwelling		292.50		301.30	No
Non-residential		390.40		402.10	No
i) Re-Inspection (re-inspection of same deficiency more than twice)		194.70		200.50	No
j) Sewage Septic System (On lot systems less than 10,000 L/day (under Part 8))		877.60		903.90	No
k) Sewage System Change of Use (Existing Systems)		390.40		402.10	No
l) Repair to Septic System		487.20		501.80	No
m) Site Visit (Special visit requested by applicant)		194.70		200.50	No
n) Transfer of Permit		218.40		225.00	No
o) Construction/Demolition started without obtaining a permit		2 times applicable fees		2 times applicable fees	No
p) Hourly Rate - Inspector		194.70		200.50	No
q) Hourly Rate - Plan Review		194.70		200.50	No
r) Property Standards - every Inspection after 2nd		194.70		200.50	No
s) Commercial cooking/Suppression System/Dust Collection System/Fire Sprinkler Alarm System Permit, Onsite Fire Fighting Water Supply System		292.50		301.30	No

**SCHEDULE 'H' - BUILDING CODE ADMINISTRATION**

	Effective Jan 1 2025	Effective Jan 1 2026	HST
t) Zoning permit fee	146.30	150.70	No
u) Zoning revision fee	97.90	100.80	No
v) Septic Re-Inspection fee	142.00	142.00	No
w) Outdoor Pools (OBC Part 3) (the greater of the minimum fee or m2)	min. fee \$585 or \$2.06 per m2	min. fee \$603 or \$2.12 per m2	No
x) Alternate Solution Plan Review (minimum 4 hours)	146.30/hr	150.70 /hr	No
y) Certified Model Review (up to 3 variations/options)	779.70	803.10	No
Additional fee for each variation set (up to 3 options/set)	194.70	200.50	No
z) Conditional Permit Agreement processing	20% of building permit fees, min. \$2,500	20% of building permit fees, min. \$2,500	No
aa) Site Servicing Permit (inside property lines)	194.70/hr, min. \$500	200.50/hr min. \$500	No
ab) Re-Review Fee (review of same deficiency more than twice)	194.70/hr	200.50/hr	No
ac) Hourly Rate - Administration	146.30	150.70	No
<b>8.6 <u>Minimum &amp; Revision Permit Fee</u></b>			
a) Minimum total Permit Fee under Schedule H:			
Residential Group C (minimum complexity)	194.70	200.50	No
Residential Group C (high complexity, eg. water/sewer connection)	390.40	402.10	No
Other Groups (minimum complexity)	340.90	351.10	No
Other Groups (high complexity, eg. water/sewer connection)	682.90	703.40	No
b) Revision Permit Fee			
Residential Group C	146.30/hr	150.70/hr	No
Other Groups	146.30/hr	150.70/hr	No
Conditional Permit Agreement processing	585 per unit	603 per unit	No

**SCHEDULE 'H' - BUILDING CODE ADMINISTRATION**

	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>8.7 <u>Signs</u></b> (all fees are non-refundable unless otherwise indicated)			
a) Billboard Sign	438.80	452.00	No
b) Ground Signs/Pylon Signs	438.80	452.00	No
c) Development Signs	438.80	452.00	No
d) Renewal of Billboard and Development Signs	194.70	200.50	No
e) Application for Sign Variance	975.40	1,004.70	No
<b>8.8 <u>Other</u></b>			
a) Placing an Order on Title (will be added to tax roll)	244.10	251.40	No
b) Removing an Order from Title (will be added to tax roll)	244.10	251.40	No
c) Compliance Request - for building issues only (non-refundable)	146.30	150.70	No
d) Administrative fee for certificates submitted after residential occupancy.	146.30	150.70	No
e) AGCO Liquor License Inspection	244.10	251.40	No
f) Permit Application Fee (non-refundable)			
Residential Group C	194.70	200.50	No
All Other Groups	340.90	351.10	No
g) Pre Site Plan Agreement Building Permit Review	1.5 times applicable fees	1.5 times applicable fees	
h) Third Party Review Fee	3rd party rate + 20%	3rd party rate + 20%	
<b>8.9 <u>Lot Grading</u></b>			
a) Plan submission includes the initial plan review (1 submission), inspection, administrative processing of the lot grading plan	487.20	501.80	No
b) Resubmission of Grading Plan	244.10	251.40	No
c) Lot grading and notice of completion security deposit (house, major addition) - refundable	5,000.00	5,000.00	No
d) Lot grading and notice of completion security deposit (garage, pool, deck, other accessory structures) - refundable	1,000.00	1,000.00	No

SCHEDULE 'I' - PLANNING SERVICES

**\*\* Fees applicable to files that began prior to January 1, 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>9.1 <u>Official Plan or Secondary Plan Amendment (base fee)</u></b>				
Standard <sup>2</sup>	A	3,715.30	3,826.80	No
Accelerated <sup>3</sup>	A	5,310.70	5,470.00	No
<b>9.2 <u>Zoning By-law Amendment</u></b>				
a) General Amendment, Amend Development Standards, Change in Zone Category or in Permitted Uses (base fee)				
Scoped <sup>1</sup>	A	2,567.90	2,644.90	No
Standard <sup>2</sup>	A	3,005.00	3,095.20	No
Accelerated <sup>3</sup>		4,514.00	4,649.40	No
b) Removal of Holding 'H' Zone Symbol	A	1,049.10	1,080.60	No
c) Temporary Use By-law	A	3,005.00	3,095.20	No
<b>9.3 <u>Plan of Subdivision</u></b>				
a) Draft Plan of Subdivision (base fee)	A	8,905.70	9,172.90	No
b) Draft Plan Conditions Extension	A	1,464.20	1,508.10	No
c) Draft Plan Red-line Revisions	A	1,464.20	1,508.10	No
d) Revision to Approved Draft Plan of Subdivision Conditions	A	3,005.00	3,095.20	No
e) Re-activation of Draft Plan of Subdivision Application	B	1,464.20	1,508.10	No
<b>9.4 <u>Plan of Condominium</u></b>				
a) Draft Plan of Condominium plus a per unit fee	A	1,584.40 30.60	1,631.90 31.50	No No
b) Condominium Exemption		2,294.70	2,363.50	No
c) Draft Plan Conditions Extension	A	1,464.20	1,508.10	No
d) Draft Plan Red-line Revisions	A	1,464.20	1,508.10	No
e) Revision to Approved Draft Plan of Condominium Conditions	A	3,005.00	3,095.20	No
f) Re-activation of Draft Plan of Condominium Application	B	1,464.20	1,508.10	No

SCHEDULE 'I' - PLANNING SERVICES

**\*\* Fees applicable to files that began prior to January 1, 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>9.5 <u>Site Plan Control</u></b>				
a) Residential, Industrial, Commercial & Institutional				
Scoped or Amendment to Site Plan Control <sup>1</sup>	<b>A</b>	928.90	956.80	No
Standard <sup>2</sup>	<b>A</b>	1,857.60	1,913.30	No
Accelerated <sup>3</sup>		2,841.00	2,926.20	No
<b>9.6 <u>Staff Review Deposit:</u></b>				
i. Official Plan Amendment, Standard and Accelerated Applications, Plans of Subdivision, Plans of Condominium		4,917.30	5,064.80	No
ii. Scoped Zoning By-law Amendment, Scoped Site Plan Control and Site Plan Amendment		2,731.90	2,813.90	No
iii. Legal Deposit		1,363.70	1,404.60	No
<b>9.7 <u>Part Lot Control Exemption Application</u></b>				
a) By-law to exempt from Part Lot Control pursuant to Section 50(7) of the Planning Act for Blocks (includes applications under 50(4) of the Planning Act)		1,593.20	1,641.00	No
<b>9.8 <u>Committee of Adjustment</u></b>				
a) Minor Variance - Simple	<b>CE</b>	1,223.80	1,260.50	No
- Complex		1,639.10	1,688.30	No
b) Consent (Severance, Easement, Right of Way & Leases)	<b>CE</b>	2,622.60	2,701.30	No
c) Validation of Title		1,775.70	1,829.00	No
d) Variance under Fence By-law	<b>C</b>	846.90	872.30	No
e) Re-circulation/Deferral - Simple	<b>E</b>	322.40	332.10	No
- Complex	<b>E</b>	568.30	585.30	No

SCHEDULE 'I' - PLANNING SERVICES

**\*\* Fees applicable to files that began prior to January 1, 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>9.9 Other Fees</b>				
a) Agreement for Cash in Lieu of Parking Exemptions	A	965.90	994.90	No
b) Cash-in-lieu parking rate per space (Alcona)		7,210.00	7,426.30	No
c) Cash-in-lieu parking rate per space (all other areas)	D	-	-	No
d) Telecommunications Facility Application Fee	A	1,751.00	1,803.50	No
e) Memo/Report to Council for matter not listed in Schedule 9, including requests for municipal address change		1,053.30	1,084.90	No
f) Heritage Permit		273.20	281.40	No
g) Zoning compliance letter (per municipal address)		169.40	174.50	No
h) LPAT Appeal Preparation Fee		360.60	371.40	No
i) Copy of Official Plan on CD/Flash drive	each	48.10	49.50	Yes
j) Copy of Official Plan - Hardcopy	each	98.40	101.40	Yes
k) Copy of Zoning By-law on CD/Flash drive	each	45.90	47.30	Yes
l) Copy of Zoning By-law - Hardcopy	each	120.20	123.80	Yes
m) Deeming By-law		2,950.30	3,038.80	No
n) Certificate of Official/Deed Stamping	each	109.30	112.60	No
o) Pre-Consultation Meeting Fee	each	546.40	562.80	No
p) Model Home/Sales Pavilion Application	each	546.40	562.80	No
q) Source Water Protection Review				
*please refer to the Nottawasaga Valley Conservation Authority (NVCA) Permit and Planning Fee Schedule <a href="http://www.nvca.on.ca">www.nvca.on.ca</a>				
<b>9.10 Shoreline Community Planning Permit</b>				
**Classes are determined at the pre-consultation stage with Town Staff				
a) Standard Permits	A	393.40	405.20	No
b) Class 2 Permit	A	1,065.40	1,097.40	No
c) Class 1 Permit	A	2,622.60	2,701.30	No

SCHEDULE 'I' - PLANNING SERVICES

**\*\* Fees applicable to files that began prior to January 1, 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
9.11 <b>Staff Billing Rates</b> (applied to processes above denoted with **)				
a) Director	per hour	273.20	281.40	Yes
b) Manager	per hour	227.20	234.00	Yes
c) Leader	per hour	205.40	211.60	Yes
d) Senior Planner / Senior Policy Planner	per hour	134.40	138.40	Yes
e) Planner / Policy Planner	per hour	117.90	121.40	Yes
f) Site Plan Co-ordinator / Development Co-ordinator	per hour	87.60	90.20	Yes
g) Planning Co-op student	per hour	53.60	55.20	Yes
<p><sup>1</sup> Scoped: Site specific, less-complex applications with limited technical review and circulation requirements that meet evaluation criteria established in Site Plan Manual.</p> <p><sup>2</sup> Standard: Applications with typical circulation and technical review requirements.</p> <p><sup>3</sup> Accelerated: Fast-tracked processing stream for applications with potential for significant community benefits that meet evaluation criteria in Site Plan Manual (i.e. sustainability, affordable housing, employment creation/retention). Subject to staff availability.</p> <p><b>A</b> Administration Fee plus full cost of applicable staff time, Town expenses and any related Town Consultant's invoice. The cost of external staff or consultant review' shall be estimated and the estimated cost together with the basic fee shall be deposited prior to commencement of the review. Applicable staff time to be billed after the first property inquiry meeting. (Part Lot Control Exemption Applications are exempt from this provision.)</p> <p><b>B</b> Applicable fee if Draft Plan of Subdivision or Condominium Application has been inactive for a period of 1 year or more</p> <p><b>C</b> A discount of 50% applies to the second and subsequent application fees on the same subject lands. The greater of the applicable fees shall be considered the first application fee.</p> <p><b>D</b> To be calculated by staff at the time of approval issuance based on local conditions</p> <p><b>E</b> Simple - applies to minor variances for low density residential sites such as single family dwellings, two unit or secondary dwelling units, decks, porches, sheds, garages, but does not include any variances on sites containing a triplex use, higher density or industrial/commercial/institutional uses</p> <p>Complex - applies to all minor variance applications for industrial/commercial/institutional uses, triplexes and higher density residential developments. For the purposes of deferrals/recirculations, Applications for Consent will be considered a Complex application.</p>				



SCHEDULE 'I' - PLANNING SERVICES

**\*\* Fees applicable to all applications submitted after January 1, 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
9.12 <b><u>Official Plan or Secondary Plan Amendment</u></b>		31,940.30	32,898.50	No
9.13 <b><u>Zoning By-law Amendment</u></b>				
a) General Amendment, Amend Development Standards, Change in Zone Category or in Permitted Uses (base fee)				
Minor		13,987.40	14,407.00	No
Major		27,974.80	28,814.00	No
b) Removal of Holding 'H' Zone Symbol		3,285.70	3,384.30	No
c) Temporary Use By-law		5,572.30	5,739.50	No
9.14 <b><u>Plan of Subdivision</u></b>				
a) Draft Plan of Subdivision (up to and including final approval)		47,730.20	49,162.10	No
Plus additional unit charge for residential:				
Per unit for first 20 units		309.00	318.30	No
Per unit for next 30 units		231.80	238.80	No
Per unit for over 50 units		174.10	179.30	No
Plus additional hectare charge for all other lands		\$875 per hectare	\$900 per hectare	No
Up to a maximum of \$64,160				
b) Draft Plan Conditions Extension		4,799.80	4,943.80	No
c) Draft Plan Red-line Revisions		5,901.90	6,079.00	No
d) Revision to Approved Draft Plan of Subdivision Conditions		7,580.80	7,808.20	No
e) Re-activation of Draft Plan of Subdivision Application		1,442.00	1,485.30	No
f) Annual Maintenance Fee		515.00	530.50	No

SCHEDULE 'I' - PLANNING SERVICES

**\*\* Fees applicable to all applications submitted after January 1, 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>9.15 <u>Plan of Condominium</u></b>				
a) Draft Plan of Condominium plus a per unit fee Up to a maximum of \$41,170		35,813.10 82.40	36,887.50 84.90	No No
b) Condominium Exemption		3,460.80	3,564.60	No
c) Draft Plan Conditions Extension		3,996.40	4,116.30	No
d) Draft Plan Red-line Revisions		3,265.10	3,363.10	No
e) Revision to Approved Draft Plan of Condominium Conditions		6,447.80	6,641.20	No
f) Re-activation of Draft Plan of Condominium Application		1,442.00	1,485.30	No
g) Annual Maintenance Fee		515.00	530.50	No
<b>9.16 <u>Site Plan Control</u></b>				
a) Base fee, includes three submissions Plus additional unit charge for residential: Per unit for first 10 units Per unit for next 20 units Per unit for over 30 units Plus per sq m of GFA for non-residential:		24,699.40 309.00 231.80 174.10 3.00	25,440.40 318.30 238.80 179.30 3.10	No No No No No
b) Amendments to Executed Agreement		5,551.70	5,718.30	No
c) Revision fee for fourth submission and each subsequent submission		2,472.00	2,546.20	No
<b>9.17 <u>Part Lot Control Exemption Application</u></b>				
a) By-law to exempt from Part Lot Control pursuant to Section 50(7) of the Planning Act for Blocks (includes applications under 50(4) of the Planning Act)		3,460.80	3,564.60	No

SCHEDULE 'I' - PLANNING SERVICES

**\*\* Fees applicable to all applications submitted after January 1, 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>9.18 <u>Committee of Adjustment</u></b>				
a) Minor Variance				
For first three variances		2,358.70	2,429.50	No
For each additional variance		607.70	625.90	No
b) Consent				
For first severance, easement, right of way & leases		4,253.90	4,381.50	No
For each subsequent severance, easement, right of way & leases		1,555.30	1,602.00	No
c) Validation of Title		1,751.00	1,803.50	No
d) Variance under Fence By-law		846.90	872.30	No
e) Re-circulation/Deferral				
For first three		566.50	583.50	No
For each additional		339.90	350.10	No
<b>9.19 <u>Other Fees</u></b>				
a) Agreement for Cash in Lieu of Parking Exemptions		978.50	1,007.90	No
b) Cash-in-lieu parking rate per space (Alcona)		7,210.00	7,426.30	No
c) Cash-in-lieu parking rate per space (all other areas)		-	-	No
d) Telecommunications Facility Application Fee		2,564.70	2,641.60	No
e) Memo/Report to Council for matter not listed in Schedule 9, including requests for municipal address change		N/A	N/A	No
f) Heritage Permit		278.10	286.40	No
g) Zoning compliance letter (per municipal address)		175.10	180.40	No
h) OLT Appeal Preparation Fee		391.40	403.10	No
i) Copy of Official Plan on CD/Flash drive	each	51.50	53.00	Yes
j) Copy of Official Plan - Hardcopy	each	103.00	106.10	Yes
k) Copy of Zoning By-law on CD/Flash drive	each	51.50	53.00	Yes
l) Copy of Zoning By-law - Hardcopy	each	123.60	127.30	Yes
m) Deeming By-law		2,884.00	2,970.50	No
n) Certificate of Official/Deed Stamping	each	113.30	116.70	No
o) Pre-Consultation Meeting Fee				
Stage 1: Initial Pre-Consultation	each	546.40	562.80	No
Stage 2: Technical Pre-Consultation	each	TBD	TBD	No

SCHEDULE 'I' - PLANNING SERVICES

**\*\* Fees applicable to all applications submitted after January 1, 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
p) Model Home/Sales Pavilion Application	each	669.50	689.60	No
q) Source Water Protection Review	*please refer to the Nottawasaga Valley Conservation Authority (NVCA) Permit and Planning Fee Schedule <a href="http://www.nvca.on.ca">www.nvca.on.ca</a>			
9.20 <b><u>Shoreline Community Planning Permit</u></b>				
**Classes are determined at the pre-consultation stage with Town Staff				
a) Standard Permits		381.10	392.50	No
b) Class 2 Permit		1,030.00	1,060.90	No
c) Class 1 Permit		2,544.10	2,620.40	No

**Notes**

- \* Combined OPA and ZBA applications are 75% of total fee
- \* For all applications, peer review and legal consulting would be charged actual cost plus 10% administration
- \* Zoning By-law Amendment - Minor Amendment includes applications to modify a lot regulation on agricultural or residential zoned properties with fewer than 4 dwelling units. Application of the major amendment fee shall be at the sole discretion of the Director of Planning and Growth.

SCHEDULE 'J' - ENGINEERING SERVICES

**\*\* Fees applicable to files that began prior to 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST	
10.1	Engineering Standards - Complete Set	per set	103.00	106.10	Yes
	Engineering Standards - Update Only	per update	51.50	53.00	Yes
10.2	<b><u>Plan of Subdivision, Engineering Application</u></b>				
a)	Application Fee	each	618.00	636.50	No
b)	Implementation **	**			
	A cost estimate will be prepared that includes but is not limited to full cost of applicable staff time, Consultant's and Construction (the "Total Cost of the Works"). An Agreement shall be executed and the Total Cost of the Works shall be deposited prior to commencement of the service installation.				
10.3	<b><u>Site Alteration</u></b>				
a)	Minor Site Alteration (< 150 m3)	per cubic meter	2.60	2.70	Yes
b)	Small Site Alteration Permit (>150 m3 and <1,500 m3)	flat fee	1,030.00	1,060.90	Yes
c)	Medium Site Alteration Permit (>1,500 m3 and < 5000 m3)	flat fee	2,575.00	2,652.30	Yes
d)	Large Site Alteration Permit (>5000 m3)	flat fee	4,635.00	4,774.10	Yes
e)	Legal – Enforcement Matters	per cubic meter	0.50	0.50	Yes
f)	Cost Recovery – Expenses incurred by Town		cost + 15% admin fee		Yes
g)	Permit Renewal		50% of the application fee		Yes
h)	Violation Fees		double all application fees		Yes

SCHEDULE 'J' - ENGINEERING SERVICES

**\*\* Fees applicable to files that began prior to 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
10.4 <b><u>MECP Review Program</u></b> Ministry of the Environment, Conservation and Parks (MECP) Transfer of Review Program (Program) – The payment of fees for applications for Environmental Compliance Approvals is required by the Minister’s Requirement for Fees (under Environmental Protection Act, s. 179.1) – Application Fees for Environmental Compliance Approvals under the Environmental Protection Act ( <a href="http://www.ontario.ca/document/ministers-requirement-fees-environmental-compliance-approvals">http://www.ontario.ca/document/ministers-requirement-fees-environmental-compliance-approvals</a> ). Service cost recovery is part of the Program, as the participating municipal partner receives and retains the application normally paid to the MOECC. <b>If service costs are not fully recovered by the Minister’s Required Fee the additional cost will be billed to the applicant by the Town for payment.</b>	**			Yes
10.5 <b><u>Staff Billing Rates</u></b> (applied to processes above denoted with **)				
a) Director	per hour	273.20	281.40	Yes
b) Manager	per hour	227.20	234.00	Yes
c) Development Engineer	per hour	190.10	195.80	Yes
d) Project Manager	per hour	170.50	175.60	Yes
e) Develop Engineering Associate / Asset Management Engineer	per hour	148.60	153.10	Yes
f) Senior Engineering Technologist	per hour	134.40	138.40	Yes
g) Engineering Technologist	per hour	117.90	121.40	Yes
h) GIS Operator	per hour	94.00	96.80	Yes
i) Senior Administrative Assistant	per hour	83.00	85.50	Yes
j.) Administrative Assistant	per hour	80.90	83.30	Yes
k) Engineering Co-op Student	per hour	66.60	68.60	Yes
NOTE: Other expenses incurred will be billed at Town cost.				
10.6 Load Restriction Exemption Fee	each	25,750.00	26,522.50	No
10.7 <b><u>Other</u></b>				
a) Compliance Request - Site Plan Agreement	each	370.80	381.90	No
b) Compliance Request - Subdivision Plan Agreement	each	360.50	371.30	No

SCHEDULE 'J' - ENGINEERING SERVICES

**\*\* Fees applicable to all applications submitted after January 1, 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>10.8 <u>Engineering Standards</u></b>				
a) Engineering Standards - Complete Set	per set	103.00	106.10	Yes
b) Engineering Standards - Update Only	per update	51.50	53.00	Yes
<b>10.9 <u>Subdivision/Condo Agreement</u></b>				
a) Agreement Preparation *		3,450.50	3,554.00	Yes
b) Minor Revision to Agreement *		865.20	891.20	Yes
c) Major Revision/Alteration to Agreement *		1,730.40	1,782.30	Yes
d) Annual Maintenance Fee older than three years old (Dormant File Fee)		515.00	530.50	Yes
<b>10.10 <u>Engineering - Construction Supervision and Design Review **</u></b>		6% of construction value		Yes
<b>10.11 <u>Special Agreements *</u></b>				
a) Model Home Agreement		1,545.00	1,591.40	Yes
b) Tree Clearing Agreement		1,545.00	1,591.40	Yes
c) Earthworks Agreement		4,326.00	4,455.80	Yes
d) Pre-Servicing Agreement		4,326.00	4,455.80	Yes
<b>10.12 <u>Site Plan - Engineering Design Review **</u></b>		5,984.30	6,163.80	Yes
<b>10.13 <u>Site Alteration</u></b>				
a) Minor Site Alteration (< 150 m3)	per cubic meter	2.60	2.70	Yes
b) Small Site Alteration Permit (>150 m3 and <1,500 m3)	flat fee	1,030.00	1,060.90	Yes
c) Medium Site Alteration Permit (>1,500 m3 and < 5000 m3)	flat fee	2,575.00	2,652.30	Yes
d) Large Site Alteration Permit (>5000 m3)	flat fee	4,635.00	4,774.10	Yes
e) Legal – Enforcement Matters	per cubic meter	0.50	0.50	Yes
f) Cost Recovery – Expenses incurred by Town		cost + 15% admin fee		Yes
g) Permit Renewal		50% of the application fee		Yes
h) Violation Fees		double all application fees		Yes
<b>10.14 Load Restriction Exemption Fee</b>	each	25,750.00	26,522.50	No

SCHEDULE 'J' - ENGINEERING SERVICES

**\*\* Fees applicable to all applications submitted after January 1, 2024 \*\***

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
10.15 <b>Other</b>				
a) Compliance Request - Site Plan Agreement	each	370.80	381.90	No
b) Compliance Request - Subdivision Plan Agreement	each	370.80	381.90	No
10.16 <b>Staff Billing Rates</b> (applied to processes denoted with ** beyond 3 submissions)				
a) Director	per hour	273.20	281.40	Yes
b) Manager	per hour	227.20	234.00	Yes
c) Development Engineer	per hour	190.10	195.80	Yes
d) Project Manager	per hour	170.50	175.60	Yes
e) Development Engineering Associate	per hour	148.60	153.10	Yes
f) Senior Engineering Technologist	per hour	134.40	138.40	Yes
g) Engineering Technologist	per hour	117.90	121.40	Yes
h) GIS Operator	per hour	94.00	96.80	Yes
i) Senior Administrative Assistant	per hour	83.00	85.50	Yes
j) Administrative Assistant	per hour	80.90	83.30	Yes
k) Engineering Co-op Student	per hour	66.60	68.60	Yes
NOTE: Other expenses incurred will be billed at Town cost.				

**Notes**

\* In addition, peer review and legal outside consulting would be charged actual cost plus 10% administration

\*\* 6% of Final Engineering Construction Estimate covering 3 engineering reviews, additional reviews subject to full cost recovery for staff time, consultant and admin fees as applicable.



**Page 41 of 42**  
**By-Law No. 057-24**  
**SCHEDULE 'K' - Transit**

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>11.1 <u>Transit Fees</u></b>				
a) Any trip to/from Innisfil Recreation Complex/Town Hall area (including Rizzardo Health & Wellness Centre)		4.10	4.20	
b) Any trip to/from closest GO bus stop along Yonge Street		5.20	5.40	
c) Any trip to/from Barrie South GO train station		6.20	6.40	
d) Any trip to/from Innisfil Heights Employment Area and Highway 400 carpool lot		6.20	6.40	
e) Any trip to/from IdeaLAB and Library (Alcona)		4.10	4.20	
f) Any trip to/from Morgan Russell Memorial Arena & Community Centre (Lefroy)		4.10	4.20	
g) Any trip to/from Innisfil Community Church or Innisfil Food Bank (effective Nov 1st 2019)		4.10	4.20	
h) Any trip to/from IdeaLAB and Library (Stroud branch)		5.20	5.40	
i) Fair Transit Program discount		50% off all Innisfil Transit Trips		
* A \$4.00 discount off regular fare will apply to other trips within and to/from Innisfil				
* Charge of \$3.00 for 2nd seat on the same Innisfil Transit trip request				
* Monthly Cap of 30 Trips per Rider				
* Trips will have a minimum fare of \$4				
* Fees are inclusive of HST				

Page 42 of 42  
 By-Law No. 057-24  
 SCHEDULE 'L' - Fleet

	Unit	Effective Jan 1 2025	Effective Jan 1 2026	HST
<b>12.1 Fleet Shop Fees</b>				
a) Shop Labour Rate: External Retail	per hour	140.00	145.00	Yes
Shop Labour Rate: External Retail - Heavy Trucks and Equipment	per hour	150.00	155.00	Yes
b) Sublet Charge* (varies on the type of repair)		7% markup of sublet charges		Yes
c) Parts & Inventory		10% markup of part cost		Yes
d) Shop Supplies		5% of total (Min. \$2, Max. \$100)		Yes
*A sublet charge is when the shop uses another vendor to fix a vehicle				