



Town of Innisfil

Heritage Alteration Permit Application

2101 Innisfil Beach Road
Innisfil, ON L9S 1A1
Tel: 705-436-3710 ext. 3320
Toll Free: 1-888-436-3710
E-mail: heritage@innisfil.ca

Please email heritage@innisfil.ca to book a pre-consultation meeting.

Consultation Date: _____	Group (A/B/C/D): _____	<input type="checkbox"/> Major	<input type="checkbox"/> Minor
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Property Information	
Municipal Address:	

Applicant/Agent Information	
Name:	
Mailing Address:	Postal Code:
Telephone:	E-mail:

Owner Information (If different from applicant)	
Name:	
Mailing Address:	Postal Code:
Telephone:	E-mail:

Description of Work: <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> New Construction <input type="checkbox"/> Demolition	
Provide a detailed description of the work to be undertaken:	

Supporting Documentation Attached:			
Floor Plans	Building Elevations	Site Plan	
Photos	Outline of Materials	Other: _____	

**Building elevation should include the front elevation of the proposed house as well as neighbours on either side to visualize streetscape massing.*

I declare that the statements made herein are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application. I hereby agree to allow Town of Innisfil staff and their advisors to enter the subject property in order to fully assess the scope and merits of the application.

Applicant's Signature:	Date:
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Applicant's Acknowledgement

The Applicant hereby acknowledges that this application and the attached supporting documentation, information and materials, if any, contains information collected and maintained specifically for the purpose of creating a record available to the general public and is open to inspection by any person during normal office hours pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act; that conceptual development plans and/or drawings submitted with this application are not reviewed for compliance with the Ontario Building Code and/or related regulations; that submission of this application constitutes tacit consent for authorized Town staff representative(s) to inspect the subject lands or premises, and to carry out any inspections, tests and investigations as may be required; that additional fees and/or charges (e.g. building permit fees, parkland dedication fees, development charges) associated with any development approved in conjunction with this application may be required; that additional information and/or materials may be required, and therefore, the application may not be deemed complete, nor processed unless the additional information and/or materials are submitted. Any other approvals required for this undertaking are the responsibility of the applicant. Furthermore, the Applicant also acknowledges that this application is to be used by persons or public bodies as an application for a Heritage Permit. In the application, "subject land(s)" mean the land(s) that is the subject of this application. Personal information on this application is collected under the authority of the *Municipal Act*, as amended, and the *Ontario Heritage Act* as amended, and will be used in the processing of the application for a Heritage Permit. Questions regarding this collection should be directed to: **Heritage Coordinator, Town of Innisfil, 2101 Innisfil Beach Road, Innisfil, Ontario, L9S 1A1 (Telephone 705-436-3710).**

Applicant's Signature:

Date:

Owner's Acknowledgement

If the applicant is not the owner of the land that is the subject of this application, then written authorization by the owner, authorizing the applicant to prepare and submit the application must be attached, or the owner must complete the authorization set out below.

I, _____ am the owner of the land that is the subject of this application and I authorize _____ to prepare and submit this application on my behalf.

Owner's Signature:

Date:

The personal information on this form is collected under the legal authority of Section 33(2), Section 42(2), and Section 42(2.2) of the Ontario Heritage Act. The information will be used for the purposes of administering the heritage permit application and ensuring appropriate service of notice of receipt under Section 33(3) and Section 42(3) of the Ontario Heritage Act. If you have any questions about this collection of personal information, please contact Clerk Services at the Town of Innisfil: 705-436-3710.

FOR OFFICE USE ONLY

Date Received:

Application No.:

Data Entered By:

 Approved Approved w/ Conditions Denied Other: _____**Notes:**

Name: _____

Signature: _____