

# ORIGINAL

## THE CORPORATION OF THE TOWN OF INNISFIL

### BY-LAW NO. 066-22

#### **A By-law of The Corporation of the Town of Innisfil to provide for the imposition of fees and charges and to repeal By-Law 071-18 effective Jan 1, 2023.**

WHEREAS Section 391 of the Municipal Act 2001, S.O. 2001, c. 25 as amended, provides for a municipality to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it, for cost payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control;

AND WHEREAS Section 69 (1) of the Planning Act R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications;

AND WHEREAS Section 7 of the Building Code Act, 1992, S.O. 1992, as amended, authorizes a municipal Council to pass by-laws concerning the issuance of permits and related matters requiring the payment of fees on applications for and on the issuance of permits;

AND WHEREAS it is now deemed necessary to repeal By-Law 088-20 effective January 1, 2023 and replace it with this by-law.

NOW THEREFORE the Council of The Corporation of the Town of Innisfil enacts the following:

1. For the purpose of this By-Law:
  - i. **Person(s)** means any human being, association, firm partnership, private club, incorporated company, corporation, agent, or trustee and the heirs, executors or other legal representatives of a person to whom the context can apply according to law.
  - ii. **Staff** means any person employed full or part-time by The Corporation of the Town of Innisfil.
  - iii. **Town** means The Corporation of the Town of Innisfil.
2. This By-Law is known as the Fees and Charges By-Law.
3. Schedules "A, B, C, D, E, F, G, H, J, K and L" attached and forming part of this By-law provides for fees pursuant to Part XII of the Municipal Act 2001, as amended and Part VII to the Building Code Act.
4. Schedule "I" attached and forming part of this By-law provides for fees pursuant to section 69.1 of the Planning Act.
5. Any person desirous of using those services or property of the Town described in Schedules "A" through "L" shall pay the fee set out opposite the description or name of the particular service or property, as shown in Schedules "A" through "L".

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6. Despite the provisions of Section 3, Council or its delegated authority may, in its discretion upon application to it, waive or reduce the fees set out in Schedules "A" through "L" for any person.
7. All fees applicable under this by-law shall be payable in advance of providing the service except for:
  - a) Emergency services
  - b) Actions taken by the Town to rectify failures or by-law infractions on the part of a resident, in which case, the fee payable will be in arrears and invoiced subsequent to the service or activity provided
  - c) Instances where the timing and conditions for payment is prescribed in agreements or contracts approved by Council.
8. Costs to be incurred by the Town for services or activities done on behalf of it by a third party shall be estimated and deposited with the Town. The Town may elect to enter into a Fees Agreement with an applicant as a means of documenting and securing the required fees
9. The fees or estimated costs set out in Schedule "I" do not include any costs that may be incurred as a result of an appeal process subsequent to a decision of Council or Committee of Adjustment. Any hearing before an appellant body as a result of a decision of Council or Committee of Adjustment shall require an additional estimated fee be deposited with the Town no later than 21 days prior to the hearing. In the case of Development Application Fees where the total estimated initial planning review fee deposit exceeds \$25,000.00, the first \$25,000.00 deposit be provided as a cash deposit with the balance of the estimated fees secured by a Letter of Credit Security. Before any final decision of Council is rendered in a process for any given application, all costs to that point in the process will be totalled and if these costs exceed the fees on deposit, or the balance of fees on deposit will not cover estimated costs to complete the process, additional fees will be required to be deposited before a final decision of Council is given.
10. If for any reason fees owing under this by-law are unpaid after 30 days, interest at the rate of 1.25% per month will be applied until paid in full.
11. All fees owing to the Town that are unpaid are considered a debt to the Town and, together with all interest and penalties accrued thereupon, may be collected by the Town by action, or may be collected by the Town on its behalf or may be added to the property tax roll and collected in like manner as taxes.
12. Should any Section, subsection, clause, paragraph or provision of this By-law, including any part of the Schedules to this By-law, be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof, other than the provision or part of the Schedule so declared to be invalid.
13. Harmonized Sales Taxes (HST) will be added to the fees identified within the attached schedules where required by legislation.
14. The Town of Innisfil provides equal treatment to people with disabilities with respect to the use and benefit of Town services, programs, goods, information and facilities. No additional fees are charged because of or related to the disability.
15. All fees and charges imposed by this by-law, including all fees and charges outlined in the schedules to this by-law shall:

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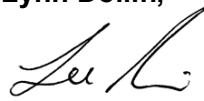
- 15.1 Be in full force and effect on the effective date noted in the schedules, unless no effective date is noted, in which case, they shall be in full force and effect immediately following their passage by Council; and
  - 15.2 Remain in effect until amended or repealed.
16. That By-law 088-20 be repealed on January 1, 2023, when this By-law XXX-22 comes into effect.

Passed this 22<sup>nd</sup> day of June 2022.



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Lynn Dollin, Mayor



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Lee Parkin, Clerk

**SCHEDULE 'A' - CLERK SERVICES**

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST	
1.1	Photocopy for all service areas (excluding MFIPPA)	page	0.57	0.58	Yes
1.2	Routine Disclosure of Building Records (additional fees for reproduction)	per request	22.70	23.40	No
1.3	Requests for Information made under the Municipal Freedom of Information and Protection of Privacy Act: (established by the Provincial Legislation)				
	a) Application/Request for Access	per application/ request	5.00	5.00	No
	b) Search Time	per 15 minutes	7.50	7.50	No
	c) Record Preparation	per 15 minutes	7.50	7.50	No
	d) Photocopying (under MFIPPA)	per page	0.20	0.20	No
	e) CD copies change to USB	per CD change to USB	15.00	15.00	No
	f) Developing computer program(s) or other method of producing a record from machine readable devices, spent by any person	per 15 minutes	15.00	15.00	No
	g) Costs, including computer costs, that the Town incurs in locating, retrieving, processing and copying the record if those costs are specified in a invoice that the Town has received will be charged at 100%.				
	h) Deposit equal to 50% of an amount payable under the Act if the estimate is \$100.00 or more before any further steps are taken to respond before any further steps are taken to respond to the request.				
1.4	Reproduction of large drawings and maps (larger than 11 x 17)	per page	23.70	24.40	Yes
1.5	Commissioning each non-municipal related Affidavit/Certified document or declaration, certifying travel letters and documents (i.e.: wills, power of attorney, legal papers)	each	25.00	25.00	Yes
1.6	Marriage Licence	each	155.00	155.00	No

SCHEDULE 'A' - CLERK SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
1.7 a) Civil Marriage Ceremony	each	340.00	350.00	Yes
b) Rehearsal	each	85.00	85.00	Yes
c) Renewal of Vows	each	108.00	108.00	Yes
d) Travel Outside of Innisfil (To a maximum of 100 km roundtrip)	per trip	61.80	63.70	Yes
1.8 a) Burial Permit	each	25.00	25.00	No
b) Burial Permit - Out of Town Death	each	35.00	35.00	No
1.9 Approval letters to sell Provincial Nevada Tickets re: Bingo Events	each	32.25	32.25	No
1.10 Lottery Licenses		3%	3%	No
a) Bingo prizes up to \$5,500 inclusive is 3% of the value of the prize times the number of events. Prize values over \$5,500 apply to Toronto Lotteries Branch.				
b) Raffle prize up to \$50,000 inclusive is 3% of the value of the prize. Over \$50,000 apply to Toronto Lotteries Branch.				
c) 50/50 Draws are 3% of the dollar value of the number of tickets sold.				
d) Bazaar: 3 wheels allowed at \$10.00 each, bets allowed up to \$0.50. Over \$0.50 apply through Toronto Black Jack.				
1.11 Liquor License Board of Ontario Applications for Council approval	each	37.75	37.75	No
1.12 Town Pins	each	1.00	1.00	Yes
1.13 Administrative Fee (search and preparation time for services not covered in other fees)	per hour minimum rate	72.60 18.20	74.80 18.70	Yes
1.14 Code of Conduct Complaints - Non Residents only	each	50.00	50.00	Yes

SCHEDULE 'B' - FINANCIAL SERVICES

		Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
2.1	Certificate of Treasurer - Tax accounts	each	73.10	75.30	No
2.2	On-Line Certificate of Treasurer - Tax accounts	each	51.50	53.00	No
2.3	Returned Item Charge - to apply to all services	each	45.30	46.70	No
2.4	Duplicate Property Tax Receipt, Bill or Tax Statement	each	24.70	25.40	No
2.5	Handling charges for re-billing third party invoices to customers	each	62.80	64.70	No
2.6	Handling charges for transferring arrears/items to tax account	each	31.90	32.90	No
2.7	Mortgage Account Fee (per property tax account - interim and final tax bills)	each	14.40	14.80	No
2.8	Reactivation Fee (PAP Accounts)	each	24.70	25.40	No
2.9	Withdrawal of Post-Dated Cheques and Pre-authorized payment forms (PAP) on File	each	14.40	14.80	No
2.10	Research and Analysis on Past Due Accounts and/or Account History beyond 2 years	per 1/2 hour	62.80	64.70	No
2.11	Processing Letters of Credit	each	61.80	63.70	No

SCHEDULE 'B' - FINANCIAL SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST	
2.12	Tax Sale Registration Process				
a)	Final Warning letter	per tax roll	56.70	58.40	No
b)	Initial set-up of file, supply of info for arrears, property info etc.	per tax roll	123.60	127.30	No
c)	Prepare & Treasurer to sign the Farm Debt Mediation Notices, prepare & Treasurer to sign and have commissioned the Tax Certificate for registration	per tax roll	180.30	185.70	No
d)	Treasurer signs First Notices to owners and registered parties	per tax roll	67.00	69.00	No
e)	If payment made in full, issue Stop Registration form and Treasurer signs Cancellation Certificate	per tax roll	77.30	79.60	No
f)	Treasurer signs Final Notices to owners and registered parties	per tax roll	67.00	69.00	No
g)	If Sale by tender occurs, staff time to prepare ads, handle calls, receive tender submissions, hold public tender opening and issue notices to successful bidder	per tax roll	351.20	361.70	No
h)	If extension agreement requested, preparation of staff report for Council approval, creation of agreement, monitoring and follow-up including consultation/input from Legal Services	per tax roll	351.20	361.70	No
2.13	Water Arrears Notice to Banks and Mortgage Companies	per tax roll (monthly)	13.40	13.80	No
2.14	New Account Added to Tax Roll, Ownership Change or Name Change	per property	29.90	30.80	No
2.15	Payment Redistribution Fee (after second occurrence)	per payment	12.50	12.90	No

SCHEDULE 'C' - LEGAL SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST	
3.1	Encroachment Agreement				
	a) Agreement and Registration*	**	464.00	478.00	Yes
	b) Annual fee (with agreement)	Minimum	69.00	71.00	Yes
	c) Annual fee (without agreement)	Minimum	578.00	595.00	Yes
	d) Renewal	**	150.00	155.00	Yes
	* Additional charge for survey costs				
3.2	Conveyances as a result of Planning Applications	**	178.00	183.00	No
3.3	Lease Agreements:				
	a) Tower lease (existing structure)	**	579.00	596.00	Yes
	b) Land Lease	**	1,740.00	1,792.00	Yes
	c) Licence Agreement	***	350.00	360.00	Yes
3.4	Additional Services				
	a) Most fees and charges are subject to disbursement charges as applicable.		Actual Cost	Actual Cost	Yes
	b) Disbursements - Include but not limited to external consultant's fees, registration fees, sub-search fees, conveyance fees, printing fees, courier fees,		Actual Cost	Actual Cost	Yes
3.5	Crown Shore Allowance Release Request	each	579.00	596.00	No
3.6	Document/Agreement Request Release Fee	each	300.00	306.00	No
3.7	Law Clerk Fees	hour	133.00	137.00	Yes
3.8	Lawyers Fees	hour	295.00	304.00	Yes
3.9	Articling Student	hour	152.00	157.00	Yes
3.10	Legal Administrative Assistant	hour	103.00	106.00	Yes



SCHEDULE 'C' - LEGAL SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
3.11 Land Disposition Application Fee	each	500.00	500.00	No
<p>** Administration Fee plus full cost of applicable staff time, Town expenses and any related Town Consultant's invoice. The cost of "staff or consultant review" shall be estimated and the estimated cost together with the basic fee shall be deposited prior to the commencement of review. Law Clerk and Lawyer Fees regarding staff time are billed in 15 minute increments.</p>				
<p>*** Plus additional annual fee as shall be determined by the Town Solicitor on a case by case basis depending on the nature of the licence</p>				

SCHEDULE 'D' - FIRE & RESCUE SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
4.1 Request for Ontario Fire Marshall Standard Incident Report	per request	113.30	116.70	No
4.2 Residential Request for Information	per request			
a) Mortgage Clearance Letter		113.30	116.70	No
b) Change of Ownership		113.30	116.70	No
4.3 Inspection of daycare, nursery, rooming houses, etc. for licensing	per inspection	150.00	153.00	No
4.4 Inspection of Short Term Accommodation for Licensing	first inspection	150.00	154.50	No
4.5 Reinspections	first hour	150.00	154.50	No
	each additional hour	82.00	84.50	No
4.6 Request Inspection of Premises or Building (not including inspections resulting from building permit applications)	per inspection			
a) Under 15,000 square feet		113.30	116.70	No
b) 15,000 to 50,000 square feet		278.10	286.40	No
c) Over 50,000 square feet		556.20	572.90	No
4.7 Inspections Required by AGCO (eg: inspection of public halls/facilities etc., that are requested by the owner, setting or changing occupant loads)	per inspection	150.00	154.50	No
4.8 a) Fireworks Inspections & Approvals (eg: inspection of the site from which Display Fireworks , as defined in Fireworks By-law No. 073-10, will be and have been ignited)	per inspection	257.50	265.20	No
b) Fireworks Inspection to Inspect Storage Sites and Areas in which fireworks will be sold in accordance with by-law	per inspection*	150.00	154.50	No
* fee is waived for the first inspection annually for owners of Innisfil permanent businesses and not-for-profit organization				

**SCHEDULE 'D' - FIRE & RESCUE SERVICES**

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
4.9 Risk and Safety Management Plan (RSMPs) Review and Approval for Propane Facilities				
a) Level 1 propane facility 5000 USWG or less (new or change of ownership)		600.00	618.00	Yes
b) Level 1 propane facility 5000 USWG or less (existing where changes have occurred)		300.00	309.00	Yes
c) Level 2 propane facility 5000 USWG or less (new or change of ownership)		2,000.00	2,060.00	Yes
d) Level 2 propane facility 5000 USWG or less (existing where changes have occurred)		1,000.00	1,030.00	Yes
4.10 Fire Apparatus Stand-by (eg: use of fire protection during shows, exhibitions, demonstrations, etc.)				
a) Equipment recoveries hourly rate	per fire vehicle	138.00	142.10	Yes
b) Labor recoveries - Volunteer and/or Career staff	per hour	see 4.23	see 4.23	Yes
4.11 Emergency Response (Non-Resident) - Vehicle Incident Call-outs				
a) As per MTO hourly rate - 1st hour of response	per fire vehicle	509.90	509.90	No
b) Regardless of fault additional 1/2 hour	per fire vehicle	254.00	254.00	No
c) Vehicle License Search	per occurrence	15.00	15.00	No
4.12 False Alarms (where a fire alarm system is installed):				
a) Faulty system - commercial, industrial, residential, institutional & schools (after first call in a calendar year)	per fire vehicle	509.90	509.90	No
b) Knowingly calling in a false fire/rescue call or intentionally activating a fire alarm system when no fire/danger exists				
i) Equipment recoveries hourly rate	per fire vehicle	509.90	509.90	No
ii) Labour recoveries - Volunteer and/or Career staff	per hour	see 4.23	see 4.23	No
c) Testing alarm without notification to Fire Department or Fire Dispatch (2nd and subsequent)	per fire vehicle	509.90	509.90	No
4.13 Elevator Calls (after first call in a calendar year)	per fire vehicle	509.90	509.90	No
4.14 Burning Permits	per calendar year	20.00	20.00	No

SCHEDULE 'D' - FIRE & RESCUE SERVICES

		Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
4.15	Fire Prevention Officer/Training Rate (eg: requested training sessions for commercial, industrial, nursing homes, etc.) Eg: assisting with required training programs. (3 hour min. outside regular hours)	per hour	84.50	87.00	Yes
4.16	Emergency Response excluding 4.11				
	a) Full cost recovery for material and supplies, fire suppression agents, contracted equipment used, equipment lost and/or damaged.				No
	b) Full cost recovery for material, supplies and resources required for fire investigation purposes				No
4.17	Standby Fee - Post Fire Watch				
	a) Equipment recoveries	hour per vehicle	509.90	509.90	No
4.18	Charge for responses to an open air fire that is deemed out-of-control or is in violation of the Burning By-law.	1st hour per each additional 1/2 hr	509.90 254.00	509.90 254.00	No No
4.19	Water and/or Ice Emergency Response				
	a) Equipment recoveries	per hour per fire	509.90	509.90	No
	b) Full cost recovery for material and supplies, contracted equipment and services, equipment lost and/or damaged				No
	c) Towing a vessel		260.00	267.80	No
4.20	Fire Response to Hazardous Materials Spill				
	a) Equipment recoveries	per hour per fire	509.90	509.90	No
	b) Full cost recovery for materials and supplies, equipment lost and/or damaged and Full cost recovery for contracted services				No
4.21	Fire Response for natural gas leaks where there was a failure to do a utility service locate	per vehicle	509.90	509.90	No

**SCHEDULE 'D' - FIRE & RESCUE SERVICES**

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST	
4.22	Regional Training Centre Courses	as per course calendar		Yes	
4.23	Staff Billing Rates				
	a) Senior Fire Officer (Chief, Deputy Chief)	per hour	112.00	112.00	Yes
	b) Officer (Captain, Prevention Officer, Training Officer)	per hour	82.00	82.00	Yes
	c) Career Firefighter	per hour	66.00	66.00	Yes
	d) Volunteer Firefighter	per hour	44.00	44.00	Yes

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2023 - April 2024		Effective May 2024 - April 2025		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.1 Ice Time</b>						
a) Winter Ice - September 1st to June 30th						
Prime Time Regional Minor Organization (leagues not offered in Innisfil)	per hour	210.00	N/A	212.10	N/A	Yes
Prime Time Minor Organization (Mon. - Fri. after 5 pm, all day Sat. or Sun.)	per hour	191.40	229.70	193.30	232.00	Yes
Prime Time (Mon. - Fri. after 5 pm, all day Sat. or Sun.)	per hour	235.50	282.60	237.90	285.50	Yes
Non-Prime Time (Mon.- Fri 6 am - 5pm)	per hour	137.90	165.50	139.30	167.20	Yes
Non-Prime School Ice Time (Mon.- Fri. 9am -2:30pm) (Public, Separate & Independent Schools)	per hour	108.10	129.70	109.20	131.00	Yes
Non-Prime Time Volume Pricing Minimum 10 hours booked per week Mon.- Fri. 6 am - 5 pm September 1st to June 30th Excluding School Breaks/PA & Vacation Days/Tournaments	per hour	99.80	119.80	100.80	121.00	Yes
Non-Prime Drop In Rate (Mon.- Fri. 8am -3pm) - walk in bookings only	per hour	76.50	91.80	77.30	92.80	Yes
b) Public Skating						
Family (2 Adults & 3 Children)	per admission	8.85	8.85	8.85	8.85	Yes
Children (15 & Under)	per admission	2.21	2.21	2.21	2.21	Yes
Student (16+)	per admission	2.66	2.66	2.66	2.66	Yes
Adult	per admission	3.54	3.54	3.54	3.54	Yes
Senior	per admission	2.21	2.21	2.21	2.21	Yes
Parent & Tot (adult guardian & tot - non school age)	per admission	Free	Free	Free	Free	No
Ticket Ice (per skater on ice) *Coach is required to pay	per admission	13.27	13.27	13.27	13.27	Yes
Shinny Hockey	per admission	4.87	4.87	4.87	4.87	Yes
c) Summer Ice - July 1st to August 31st						
Non-Prime Time (Saturday & Sunday)	per hour	205.00	205.00	205.00	205.00	Yes
Prime Time (Mon. - Fri.)	per hour	230.00	230.00	230.00	230.00	Yes

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2023 - April 2024		Effective May 2024 - April 2025		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.2 Pay &amp; Display Rates</b>						
a) Pay & Display Machines (any time of day - year round)						
i) Parking at all Town parking lots in Innisfil Beach Park						
Cars / Boat Trailers / Vehicles	per hour	Free	10.62	Free	10.62	Yes
Cars / Boat Trailers / Vehicles	daily maximum	Free	53.10	Free	53.10	Yes
Boat Launch	per launch	Free	26.55	Free	26.55	Yes
Buses	per bus + per person	Free	\$53.10 per bus + \$8.85 per person	Free	\$53.10 per bus + \$8.85 per person	Yes
ii) All other parking lots within 1km of the Lake Simcoe shoreline						
Cars / Boat Trailers / Vehicles	per hour	Free	6.19	Free	6.19	Yes
Cars / Boat Trailers / Vehicles	daily maximum	Free	39.82	Free	39.82	Yes
Boat Launch	per launch	Free	17.70	Free	17.70	Yes
Buses	per bus + per person	Free	\$44.25 per bus + \$8.85 per person	Free	\$44.25 per bus + \$8.85 per person	Yes
children under 10 yr free						
children under 10 yr free						
<b>5.3 Innisfil Beach Park</b>						
a) Pavilion Rental (60 person Capacity)						
Full Day (9 am to 9 pm)	day	130.10	156.10	132.70	159.20	Yes
b) Pop Up Shops (Park Vendors)						
Full Day (9 am to 9 pm)						Yes
(10x10 pre-approved location)	2-Days (Sat-Sun)	175.00	210.00	175.00	210.00	Yes
	5-Days (Mon-Fri)	125.00	150.00	125.00	150.00	Yes
	7-Days (Mon-Sun)	300.00	360.00	300.00	360.00	Yes
	Monthly	750.00	900.00	750.00	900.00	Yes
<b>5.4 Centennial Park</b>						
Pavilion Rental (60 person Capacity)						
Full Day (9 am to 9 pm)	day	130.10	156.10	132.70	159.20	Yes
Half Day (8:30 am to 2:30 pm or 3:30 pm to 9 pm)	1/2 day	78.00	93.60	79.60	95.50	Yes

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2023 - April 2024		Effective May 2024 - April 2025		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.5 Banquet Hall/Meeting Room Rentals (setup/cleanup included)</b>						
<b>5.5.1 For Profit</b>						
a) Stroud	8 hr. Block	566.50	679.80	577.80	693.40	Yes
b) Lefroy/Churchill Banquet Halls/Cookstown Library & Community Ctr	8 hr. Block	469.20	563.00	478.60	574.30	Yes
c) Stroud/Lefroy/Churchill Banquet Halls/Cookstown Library & Community Centre/Knock Hall & RHCW Stewart and Betty Fisher Family Community Room (one room) Meeting Rate						
Rate per 4 hr. Block	4 hr. Block	200.30	240.30	204.30	245.20	Yes
Rate per Hour (3 hr. min.)	per hour (3 hr min)	40.20	48.20	41.00	49.20	Yes
d) Town Hall Community Rooms (3 Divisible Community Rooms) Meeting Rate (3 hr. minimum per divisible room)	per hour per room	21.00	25.20	21.40	25.70	Yes
e) Rizzardo Community Kitchen (teaching/prep)	per hour	31.00	37.20	31.60	37.90	Yes
f) Council Chambers (Wedding Ceremony)	3 hr. Block	127.50	153.00	130.10	156.10	Yes
g) Outdoor Gazebo (Wedding Ceremony)	3 hr. Block	127.50	153.00	130.10	156.10	Yes
h) Council Chambers (Seminar, Workshops, Meetings)	per hour	56.70	68.00	57.80	69.40	Yes
i) Lobby Use (3 hr. min.)	per hour	38.90	46.70	39.70	47.60	Yes
j) Arena Change Room Use (3 hr. min.)	per hour	38.90	46.70	39.70	47.60	Yes
k) South Simcoe Theatre (For Profit)		58.40	70.10	59.60	71.50	Yes
Rate per hour	per hour	58.40	70.10	59.60	71.50	Yes
Rate per 4 hr. Block	4 hr. Block	188.90	226.60	192.60	231.10	Yes
Rate per 8 hr. Block	8 hr. Block	440.60	528.80	449.50	539.40	Yes
<b>5.5.2 Non Profit</b>						
a) Stroud	8 hr. Block	453.20	543.80	460.00	552.00	Yes
b) Lefroy/Churchill Banquet Halls/Cookstown Library & Community Ctr	8 hr. Block	375.40	450.40	381.00	457.20	Yes
c) Stroud/Lefroy/Churchill Banquet Halls/Cookstown Library & Community Centre/Knock Hall Meeting Rate & RHCW Stewart and Betty Fisher Family Community Room (one room)						
Rate per 4 hr. Block	4 hr. Block	160.20	192.30	162.60	195.10	Yes
Rate per Hour (3 hr. min.)	per hour (3 hr min)	32.00	38.40	32.50	39.00	Yes
d) Town Hall Community Rooms (3 Divisible Community Rooms) Meeting Rate (3 hr. minimum per divisible room)	per hour per room	17.00	20.40	17.20	20.60	Yes
e) Rizzardo Community Kitchen (teaching/prep)	per hour	20.50	24.60	20.80	25.00	Yes
f) Council Chambers (Seminar, Workshops, Meetings)	3 hr. Block	45.30	54.40	46.00	55.20	Yes
g) Lobby Use (3 hr. min.)	per hour	31.10	37.30	31.60	37.90	Yes
h) Arena Change Room Use (3 hr. min.)	per hour	31.10	37.30	31.60	37.90	Yes



SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2023 - April 2024		Effective May 2024 - April 2025		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.6 Indoor Arena Surface Sports Use (Non Ice)</b>						
a) Lefroy/Stroud/Innisfil Recreational Complex Sports Use (min 3 hrs.)						
Minor Organization	per hour	75.00	90.00	75.80	91.00	Yes
General Slab Use	per hour	82.20	98.60	83.00	99.60	Yes
NOTE: Non-Resident Fee Group/League - See 5.9 for other charges						
<b>5.7 Indoor Arena Surface Use (Non Ice) - Banquets/Parties/Special Events</b>						
a) "Special Event" - Lefroy/Stroud/Innisfil Recreational Complex Arena Floor						
Not for Profit (Single Arena Floor)	8 hr. Block	1,096.50	1,315.80	1,118.40	1,342.10	Yes
For Profit (Single Arena Floor)	8 hr. Block	1,657.50	1,989.00	1,690.70	2,028.80	Yes
b) Slab set up/tear down outside of 8 hr block	per hour	78.00	93.60	79.60	95.50	Yes
<b>5.8 Outdoor Facility Use</b>						
a) Non-lighted Ball Diamond/Soccer Field						
Minor Organization - Major Field ( IRC )	per hour	16.50	19.90	16.70	20.00	Yes
Minor Organization - Minor Field ( all other fields )	per hour	13.80	16.50	13.90	16.70	Yes
Major Field ( IRC )	per hour	21.50	25.80	21.70	26.00	Yes
Minor Field ( all other fields )	per hour	17.70	21.20	17.80	21.40	Yes
b) Sand Volleyball Courts						
1 Court General	per hour	20.00	24.00	20.40	24.50	Yes
4 Courts Organization	per hour	75.00	90.00	76.50	91.80	Yes
NOTE: Non-Resident Fee Group/League - See 5.9 for other charges						
c) Light Fee (in addition to game or practice field fee)	per booking	30.00	36.00	30.60	36.70	Yes
Charged after approx.. 8pm						
d) Green Space Rentals	per hour	20.00	24.00	20.40	24.50	Yes
<b>5.9 Non-Resident Fee Group/League</b>						
a) Group/League with <u>less than 80%</u> Innisfil members shall pay a fee equal to 120% of the fees shown in section 5.1, 5.6 and 5.8						
b) Group/League with <u>80% or more</u> of Innisfil members shall pay the following fee structure per year (as per sports season) per non-resident user:						
Sec 5.1 - Ice Time Use - 6 month season	per person	26.60	26.60	26.60	26.60	Yes
Sec 5.6 - Indoor Arena Summer Sport Use - 2 month season	per person	8.90	8.90	8.90	8.90	Yes
Sec 5.8 - Outdoor Facility (Soccer/Ball) Use - 4 month season	per person	17.70	17.70	17.70	17.70	Yes

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2023 - April 2024		Effective May 2024 - April 2025		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.10 Dock Use Permit - 30th Side Road</b>						
Scuba Diving Fees						
Full Day (7 am to 7 pm)	day	130.10	156.10	132.70	159.20	Yes
Half Day (7 am to 1 pm or 1 pm to 7 pm)	1/2 day	78.00	93.60	79.60	95.50	Yes
* Parking Permit will be issued for Lakeside Drive ONLY.						
<b>5.11 Services Provided</b>						
a) Outdoor Parking Lot Rental - Facility opened and staffed	per day	65-625	75-725	65-625	75-725	Yes
b) 10 Garbage Cans (25 Gallons) or Recycle Bins Delivered	per day per load	130.10	156.10	132.70	159.20	Yes
c) Park Staff /w Utility Vehicle or Event Support	per hour / per staff	88.50	106.20	90.30	108.40	Yes
d) Folding Table 6ft (max 10) Delivered	per table	12.50	15.00	12.80	15.40	Yes
e) Plastic Chairs (max 30 chairs) Delivered	per two chairs	7.30	8.80	7.40	8.90	Yes
f) Special Event Trailer (10 Folding Tables, 10 Garbage Cans, 10 Recycle Bins, 30 Plastic Chairs, 4 3ft Cord Covers, 2 75ft Ext. Cords) Delivered	per trailer	382.50	459.00	390.20	468.20	Yes
g) Picnic Table Delivered	per table	27.50	33.00	28.10	33.70	Yes
h) Skating Birthday Party (50 min of ice plus 2 hour room for approx. 20 people)**	per booking	250.00	300.00	255.00	306.00	Yes
**Some restrictions apply						
i) Audio Visual	per booking	25.00	30.00	25.00	30.00	Yes
j) Audio Visual Staff Support	per hour	50.00	60.00	50.00	60.00	Yes
k) Arena Banner Install / Removal	per hour	50.00	60.00	50.00	60.00	Yes
l) Summer Camp Rental (in combination with Ice or Field Rental)	per hour	50.00	60.00	51.00	61.20	Yes
* Off Ice / Off Field space for dryland training/lunch/pickup/dropoff. Locations: Glass change room, IRC Green Space or Slab.						
<b>5.12 Special Event Fees &amp; Charges</b>						
a) Special Event Permit Fee	per booking	100.00	120.00	100.00	120.00	Yes
<b>5.13 Bench Dedication</b>						
a) New Bench Fee	per 10-year term	4,322.00	4,322.00	4,322.00	4,322.00	No
b) Existing Bench	per 10-year term	1,235.00	1,235.00	1,235.00	1,235.00	No

SCHEDULE 'E' - PARKS & RECREATION SERVICES

	Unit	Effective May 2023 - April 2024		Effective May 2024 - April 2025		HST
		Resident	Non-Resident	Resident	Non-Resident	
<b>5.14 Advertising Program</b>						
a) Stroud Innisfil Community Centre (Stroud Arena)						
Arena Rinkboard (3x8)	annual	650.00	N/A	650.00	N/A	Yes
Arena Rinboard (3x10)	annual	725.00	N/A	725.00	N/A	Yes
Arena Rinboard (3x19)	annual	1100.00	N/A	1,100.00	N/A	Yes
Arena Wallboard (4x8)	annual	450.00	N/A	450.00	N/A	Yes
Ice Resurfacers	annual (1 sided)	250.00	N/A	250.00	N/A	Yes
Ice Resurfacers	annual (2 sided)	490.00	N/A	490.00	N/A	Yes
b) South Innisfil Community Centre (Lefroy Arena)						
Arena Rinkboard (3x8)	annual	550.00	N/A	550.00	N/A	Yes
Arena Rinboard (3x10)	annual	625.00	N/A	625.00	N/A	Yes
Arena Rinboard (3x19)	annual	1100.00	N/A	1,100.00	N/A	Yes
Arena Wallboard (4x8)	annual	375.00	N/A	375.00	N/A	Yes
Ice Resurfacers	annual (1 sided)	250.00	N/A	250.00	N/A	Yes
Ice Resurfacers	annual (2 sided)	425.00	N/A	425.00	N/A	Yes
c) Innisfil Recreational Complex						
Arena Rinkboard (3x8)	annual (Red Rink)	750.00	N/A	750.00	N/A	Yes
Arena Rinkboard (3x8)	annual (Gold Rink)	650.00	N/A	650.00	N/A	Yes
Arena Rinboard (3x19)	annual (Red Rink)	1500.00	N/A	1,500.00	N/A	Yes
Arena Rinboard (3x19)	annual (Gold Rink)	1300.00	N/A	1,300.00	N/A	Yes
Arena Wallboard (4x8)	annual (Red Rink)	550.00	N/A	550.00	N/A	Yes
Arena Wallboard (4x8)	annual (Gold Rink)	450.00	N/A	450.00	N/A	Yes
Ice Resurfacers	annual (1 sided)	250.00	N/A	250.00	N/A	Yes
Ice Resurfacers	annual (2 sided)	490.00	N/A	490.00	N/A	Yes
d) Fence Advertising						
Fence Banner (3' x 8') IRC Soccer Field/Ball Diamond	seasonal	250.00	N/A	250.00	N/A	Yes
Fence Banner (3' x 8') Centennial - Dog Park (*Seasonal mid May to mid September)	seasonal	250.00	N/A	250.00	N/A	Yes
e) Digital TV Advertising						
(Innisfil Recreational Complex - TV size varies per location)	1 month	85.00	N/A	85.00	N/A	Yes
f) Innisfil Recreational Complex Seat Plaque (Cortellucci Rink)	5 Years	300.00	N/A	300.00	N/A	Yes
(* Advertising Program - Production & Design Cost extra. Multi location & multi year discounts available.)						

SCHEDULE 'F' - ROAD SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
6.1 Tile Drainage Inspection	each	273.00	281.00	No
6.2 a) Entrance Permits (including each entrance reclassification)	each	294.00	303.00	No
b) Refundable damage deposit (more than 2 inspections deduct from deposit at 45.00/additional Inspection)	residential	1,483.00	1,527.00	No
	commercial	2,956.00	3,045.00	No
6.3 a) Single Use oversize/overweight vehicle permit	each	90.00	93.00	No
b) Annual oversize/overweight vehicle permit	each	536.00	552.00	No
6.4 a) Road Occupancy Permit		225.00	232.00	No
b) Permit Review and Inspection (Staff Time)	**	See 10.5	See 10.5	
6.5 Blue Recycling Boxes - Cost recovery for amount charged by the County of	each	As per County By-law		No
6.6 Garbage Bag Tags - Cost recovery for amount charged by the County of Simcoe only	Book of 5	As per County By-law		No
6.7 Green Organics Bins - Cost recovery for amount charged by the County of Simcoe only.	each	As per County By-law		No
6.8 911 sign blade and post - Supply and install	each	180.00	185.00	No
6.9 Municipal Consent - Flat fee for the review of plan drawings.	each	258.00	266.00	Yes

SCHEDULE 'G' - BY-LAW ADMINISTRATION

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST	
7.1	Administrative Cost Recovery Fee of 30% of contractor cost under the Clean Communities and Building Maintenance By-law (added to contractor cost)	30% of contractor cost	30% of contractor cost	No	
7.2	Hourly Rate for Officers in Attendance	per hour	78.30	80.60	No
7.3	Fence Viewer Application	144.20	148.50	No	
7.4	Unless otherwise provided for in By-law 068-06, the Owner of each Dog shall pay a Dog License fee in accordance with the following schedule: (subject to a 50% discount for seniors)				
	a) for each Male or Female Dog	37.10	38.20	No	
	b) for each Male or Female Dog (with Microchip or Breeder Tattoo)	31.90	32.90	No	
	c) for a Neutered Male or Spayed Female	21.60	22.20	No	
	d) for a Neutered Male or Spayed Female (with Microchip or Breeder Tattoo)	16.50	17.00	No	
	e) for a Dangerous Dog	321.40	331.00	No	
7.5	Every Owner shall pay a fee for the replacement of lost or stolen Dog License tags.	5.40	5.60	No	
7.6	The Owner of any Dog impounded, pursuant to the provisions of By-law 068-06 shall pay to the Pound Keeper:				
	a) A pick up fee	117.40	120.90	No	
	b) an impounding fee for the first day or part thereof	26.80	27.60	No	
	c) a boarding fee per diem for every day thereafter that the Dog remains impounded	21.60	22.20	No	
	d) the Pound Keeper may charge an administrative fee for each Dog Tag sold at the Pound	2.20	2.30	No	

SCHEDULE 'G' - BY-LAW ADMINISTRATION

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
e) The Owner of any Dog who requests the assistance of the Municipal Law Enforcement Officer for the transportation of any pet to the Pound Keeper for disposal, shall pay a pickup fee to the Town of Innisfil. (In addition the owner shall be responsible for any disposal fee.)		107.10	110.30	No
7.7 The Owner of a Kennel, as defined in By-law 068-06, shall;				
a) pay an annual License fee		107.10	110.30	No
<b>AND</b>				
b) pay a License fee for each Dog, 90 days of age or older, owned in accordance with the fees as set out below:				
1 or 2 dogs		As per 7.4	As per 7.4	No
3 to 10 dogs	each	10.70	11.00	No
11+ dogs	each	5.40	5.60	No
7.8 a) Removal of signs installed without permits				
-2 sq. meters or less	each	75.20	77.50	No
b) Storage of removed sign (\$5.00 per day, per sign to a maximum of \$100.00)	each	5.40	5.60	No
7.9 Compliance Request	each	117.40	120.90	No
7.10 Noise Exemption		376.00	387.30	No
7.11 Compliance Re-Inspection Fee		133.90	137.90	No
7.12 Property Standards Committee Appeal Fee		267.80	275.80	No
7.13 Second Dwelling Units				
a) Inspection/Administration Fee for Non-Compliance		360.50	371.30	No
b) Inspection/Administration Fee for Each Follow-up Letter of Non-Compliance		515.00	530.50	No

SCHEDULE 'H' - BUILDING CODE ADMINISTRATION

	Effective Jan 1 2023		Effective Jan 1 2024		HST
	Per Ft2	PerM2	Per Ft2	PerM2	
<b>8.1 <u>Group A &amp; B (Assembly &amp; Institutional Occupancies)</u></b>					
a) New Construction	1.62	17.47	1.62	17.47	No
b) Renovation/Alteration	0.58	6.29	0.58	6.29	No
c) Interior Floor Layout	0.58	6.29	0.58	6.29	No
<b>8.2 <u>Group C (Residential Occupancies)</u></b>					
a) New Construction (creation of new habitable space)	1.88	20.24	1.88	20.24	No
Basement if finished as part of new construction	0.52	5.60	0.52	5.60	No
b) Renovation/Alteration Interior Floor Layout (incl. basement, garage, ADU)	0.60	6.43	0.60	6.43	No
c) Garage-Attached to House	0.60	6.43	0.60	6.43	No
d) Garage-Detached from House	0.77	8.25	0.77	8.25	No
e) Carport-Attached to House	0.60	6.43	0.60	6.43	No
f) Accessory Structures	0.77	8.25	0.77	8.25	No
g) Wood deck/porch/veranda	350 Per Unit		350 Per Unit		No
h) Dock	500 Per Unit		500 Per Unit		No
i) Foundation for Existing Building (other than Conditional Permits)	500 Per Unit		500 Per Unit		No
<b>8.3 <u>Group D &amp; E (Business and Mercantile Occupancies)</u></b>					
a) New Construction	1.29	13.85	1.29	13.85	No
b) Renovation/Alteration Interior Floor Layout	0.52	5.60	0.52	5.60	No
<b>8.4 a) <u>Group F (Industrial Occupancies)</u></b>					
i) New Construction	0.86	9.22	0.86	9.22	No
ii) Renovation/Alteration Interior Floor Layout	0.52	5.60	0.52	5.60	No
<b>b) <u>Other (Farm Buildings)</u></b>					
i) New Construction requiring Architect/Engineer	0.34	3.64	0.34	3.64	No
ii) Renovation/Alteration/Interior Floor Layout requiring Architect/Engineer	0.34	3.64	0.34	3.64	No
iii) New Construction no Architect/Engineer required	0.34	3.64	0.34	3.64	No
iv) Renovation/Alteration/Interior Floor Layout no Architect/Engineer required	0.34	3.64	0.34	3.64	No

SCHEDULE 'H' - BUILDING CODE ADMINISTRATION

	Effective Jan 1 2023	Effective Jan 1 2024	HST
<b>8.5 Other Construction</b>			
a) Designated Structure (as per Division 1, Part 1 of Building Code)	350.00	350.00	No
b) Solar Panels	350.00	350.00	No
c) Portable Buildings (School Portable/Sales Office/Etc.)	342.25	342.25	No
d) Solid Fuel Burning Appliance (Fireplace/Wood-Stove/Etc. including Chimney)	256.70	256.70	No
e) Heating/Cooling System (Gas/Oil/Electric/Etc. - Group C)	222.47	222.47	No
f) Heating/Cooling System (Gas/Oil/Electric/Etc. Group A,B,D,E & F)	350.00	350.00	No
g) Change of Use Permit	350.00	350.00	No
h) Demolition Permit			
Single Family Dwelling	256.70	256.70	No
Non-residential	350.00	350.00	No
i) Re-Inspection (re-inspection of same deficiency more than twice)	128.34	128.34	No
j) Sewage Septic System (On lot systems less than 10,000 L/day (under Part 8))	812.85	812.85	No
k) Sewage System Change of Use (Existing Systems)	318.29	318.29	No
l) Repair to Septic System	427.81	427.81	No
m) Site Visit (Special visit requested by applicant)	128.34	128.34	No
n) Transfer of Permit	219.04	219.04	No
o) Construction/Demolition started without obtaining a permit	2 times applicable fees	2 times applicable fees	No
p) Hourly Rate/Inspector	132.20	136.20	No
q) Hourly Rate for Plan Review	132.20	136.20	No
r) Property Standards - every Inspection after 2nd	171.13	171.13	No
s) Commercial cooking/Suppression System/Dust Collection System/Fire Sprinkler Alarm System Permit, Onsite Fire Fighting Water Supply System	256.70	256.70	No
t) Zoning permit fee	129.90	129.90	No
u) Zoning revision fee	64.95	64.95	No
v) Septic Re-Inspection fee	129.90	129.90	No
w) Outdoor Pools (OBC Part 3) (the greater of the minimum fee or m2)	min. fee \$500 or \$2 per m2	min. fee \$500 or \$2 per m2	No
x) Alternate Solution Plan Review (minimum 4 hours)	128.34 per hour	128.34 per hour	No
y) Certified Model Review (includes all elevations)	750.00	750.00	No
z) Conditional Permit Agreement processing	20% of building permit	20% of building permit	No



SCHEDULE 'H' - BUILDING CODE ADMINISTRATION

	Effective Jan 1 2023	Effective Jan 1 2024	HST
<b>8.6 <u>Minimum &amp; Revision Permit Fee</u></b>			
a) Minimum total Permit Fee under Schedule H:			
Residential Group C (minimum complexity)	166.14	166.14	No
Residential Group C (high complexity, eg. water/sewer connection)	332.30	332.30	No
Other Groups (minimum complexity)	300.00	300.00	No
Other Groups (high complexity, eg. water/sewer connection)	600.00	600.00	No
b) Revision Permit Fee			
Residential Group C	128.34/hr	128.34/hr	
Other Groups	128.34/hr	128.34/hr	
Conditional Permit Agreement processing	500 per unit	500 per unit	No
<b>8.7 <u>Signs</u> (all fees are non-refundable unless otherwise indicated)</b>			
a) Billboard Sign	385.04	385.04	No
b) Ground Signs/Pylon Signs	385.04	385.04	No
c) Development Signs	385.04	385.04	No
d) Renewal of Billboard and Development Signs	179.68	179.68	No
e) Application for Sign Variance	898.41	898.41	No
<b>8.8 <u>Other</u></b>			
a) Placing an Order on Title (will be added to tax roll)	213.91	213.91	No
b) Removing an Order from Title (will be added to tax roll)	213.91	213.91	No
c) Compliance Request - for building issues only	110.00	110.00	No
d) Administrative fee for certificates submitted after residential occupancy.	110.00	110.00	No
e) AGCO Liquor License Inspection	222.55	222.55	No
f) Permit Application Fee (non-refundable)			
Residential Group C	166.14	166.14	No
All Other Groups	300.00	300.00	No

SCHEDULE 'H' - BUILDING CODE ADMINISTRATION

	Effective Jan 1 2023	Effective Jan 1 2024	HST
8.9 <b><u>Lot Grading</u></b>			
a) Plan submission includes the initial plan review (1 submission), inspection, administrative processing of the lot grading plan	425.00	425.00	No
b) Resubmission of Grading Plan	200.00	200.00	No
c) Lot grading deposit (house, major addition) - refundable	5,000.00	5,000.00	No
d) Lot grading deposit (garage, pool, deck, other accessory structures) - refundable	1,000.00	1,000.00	No

SCHEDULE 'I' - PLANNING SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST	
9.1	<b><u>Official Plan or Secondary Plan Amendment (base fee)</u></b>				
	Standard <sup>2</sup>	A	3,502.00	3,607.10	No
	Accelerated <sup>3</sup>	A	5,005.80	5,156.00	No
9.2	<b><u>Zoning By-law Amendment</u></b>				
	a) General Amendment, Amend Development Standards, Change in Zone Category or in Permitted Uses (base fee)				
	Scoped <sup>1</sup>	A	2,420.50	2,493.10	No
	Standard <sup>2</sup>	A	2,832.50	2,917.50	No
	Accelerated <sup>3</sup>		4,254.90	4,382.50	No
	b) Removal of Holding 'H' Zone Symbol	A	988.80	1,018.50	No
	c) Temporary Use By-law	A	2,832.50	2,917.50	No
9.3	<b><u>Plan of Subdivision</u></b>				
	a) Draft Plan of Subdivision (base fee)	A	8,394.50	8,646.30	No
	b) Draft Plan Conditions Extension	A	1,380.20	1,421.60	No
	c) Draft Plan Red-line Revisions	A	1,380.20	1,421.60	No
	d) Revision to Approved Draft Plan of Subdivision Conditions	A	2,832.50	2,917.50	No
	e) Re-activation of Draft Plan of Subdivision Application	B	1,380.20	1,421.60	No
9.4	<b><u>Plan of Condominium</u></b>				
	a) Draft Plan of Condominium	A	1,493.50	1,538.30	No
	plus a per unit fee		28.80	29.70	No
	b) Condominium Exemption		2,163.00	2,227.90	No
	c) Draft Plan Conditions Extension	A	1,380.20	1,421.60	No
	d) Draft Plan Red-line Revisions	A	1,380.20	1,421.60	No
	e) Revision to Approved Draft Plan of Condominium Conditions	A	2,832.50	2,917.50	No
	f) Re-activation of Draft Plan of Condominium Application	B	1,380.20	1,421.60	No

SCHEDULE 'I' - PLANNING SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
<b>9.5 <u>Site Plan Control</u></b>				
a) Residential, Industrial, Commercial & Institutional				
Scoped or Amendment to Site Plan Control <sup>1</sup>	<b>A</b>	875.50	901.80	No
Standard <sup>2</sup>	<b>A</b>	1,751.00	1,803.50	No
Accelerated <sup>3</sup>		2,678.00	2,758.30	No
<b>9.6 <u>Staff Review Deposit:</u></b>				
i. Official Plan Amendment, Standard and Accelerated Applications, Plans of Subdivision, Plans of Condominium		4,635.00	4,774.10	No
ii. Scoped Zoning By-law Amendment, Scoped Site Plan Control and Site Plan Amendment		2,575.00	2,652.30	No
iii. Legal Deposit		1,285.40	1,324.00	No
<b>9.7 <u>Part Lot Control Exemption Application</u></b>				
a) By-law to exempt from Part Lot Control pursuant to Section 50(7) of the Planning Act for Blocks (includes applications under 50(4) of the Planning Act)		1,501.70	1,546.80	No
<b>9.8 <u>Committee of Adjustment</u></b>				
a) Minor Variance - Simple	<b>CE</b>	1,153.60	1,188.20	No
- Complex		1,545.00	1,591.40	No
b) Consent (Severance, Easement, Right of Way & Leases)	<b>CE</b>	2,472.00	2,546.20	No
c) Validation of Title		1,673.80	1,724.00	No
d) Variance under Fence By-law	<b>C</b>	798.30	822.20	No
e) Re-circulation/Deferral - Simple	<b>E</b>	303.90	313.00	No
- Complex	<b>E</b>	535.60	551.70	No

SCHEDULE 'I' - PLANNING SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
<b>9.9 Other Fees</b>				
a) Agreement for Cash in Lieu of Parking Exemptions	A	910.50	937.80	No
b) Cash-in-lieu parking rate per space (Alcona)		7,000.00	7,000.00	No
c) Cash-in-lieu parking rate per space (all other areas)	D	-	-	No
d) Telecommunications Facility Application Fee	A	1,700.00	1,700.00	No
e) Memo/Report to Council for matter not listed in Schedule 9, including requests for municipal address change		992.80	1,022.60	No
f) Heritage Permit		257.50	265.20	No
g) Zoning compliance letter (per municipal address)		159.70	164.50	No
h) LPAT Appeal Preparation Fee		339.90	350.10	No
i) Copy of Official Plan on CD/Flash drive	each	45.30	46.70	Yes
j) Copy of Official Plan - Hardcopy	each	92.70	95.50	Yes
k) Copy of Zoning By-law on CD/Flash drive	each	43.30	44.60	Yes
l) Copy of Zoning By-law - Hardcopy	each	113.30	116.70	Yes
m) Deeming By-law		2,781.00	2,864.40	No
n) Certificate of Official/Deed Stamping	each	103.00	106.10	No
o) Pre-Consultation Meeting Fee	each	515.00	530.50	No
p) Model Home/Sales Pavilion Application	each	515.00	530.50	No
q) Source Water Protection Review		*please refer to the Nottawasage Valley Conservation Authority (NVCA) Permit and Planning Fee Schedule		
<b>9.10 Shoreline Community Planning Permit</b>				
**Classes are determined at the pre-consultation stage with Town Staff				
a) Standard Permits	A	370.80	381.90	No
b) Class 2 Permit	A	1,004.30	1,034.40	No
c) Class 1 Permit	A	2,472.00	2,546.20	No

**SCHEDULE 'I' - PLANNING SERVICES**

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
9.11 <b>Staff Billing Rates</b> (applied to processes above denoted with **)				
a) Director	per hour	257.50	265.20	Yes
b) Manager	per hour	214.20	220.60	Yes
c) Leader	per hour	193.60	199.40	Yes
d) Senior Planner / Senior Policy Planner	per hour	126.70	130.50	Yes
e) Planner / Policy Planner	per hour	111.20	114.50	Yes
f) Site Plan Co-ordinator / Development Co-ordinator	per hour	85.00	85.00	Yes
g) Planning Co-op student	per hour	50.50	52.00	Yes

- <sup>1</sup> Scoped: Site specific, less-complex applications with limited technical review and circulation requirements that meet evaluation criteria established in Site Plan Manual.
- <sup>2</sup> Standard: Applications with typical circulation and technical review requirements.
- <sup>3</sup> Accelerated: Fast-tracked processing stream for applications with potential for significant community benefits that meet evaluation criteria in Site Plan Manual (i.e. sustainability, affordable housing, employment creation/retention).  
Subject to staff availability.

**A** Administration Fee plus full cost of applicable staff time, Town expenses and any related Town Consultant's invoice. The cost of external staff or consultant review' shall be estimated and the estimated cost together with the basic fee shall be deposited prior to commencement of the review. Applicable staff time to be billed after the first property inquiry meeting.  
(Part Lot Control Exemption Applications are exempt from this provision.)

**B** Applicable fee if Draft Plan of Subdivision or Condominium Application has been inactive for a period of 1 year or more

**C** A discount of 50% applies to the second and subsequent application fees on the same subject lands. The greater of the applicable fees shall be considered the first application fee.

**D** To be calculated by staff at the time of approval issuance based on local conditions

**E** Simple - applies to minor variances for low density residential sites such as single family dwellings, two unit or secondary dwelling units, decks, porches, sheds, garages, but does not include any variances on sites containing a triplex use, higher density or industrial/commercial/institutional uses

Complex - applies to all minor variance applications for industrial/commercial/institutional uses, triplexes and higher density residential developments. For the purposes of deferrals/recirculations, Applications for Consnt will be considered a Complex application.

SCHEDULE 'J' - ENGINEERING SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST	
10.1	Engineering Standards - Complete Set	per set	100.00	100.00	Yes
	Engineering Standards - Update Only	per update	50.00	50.00	Yes
10.2	<b><u>Plan of Subdivision, Engineering Application</u></b>				
a)	Application Fee	each	575.00	600.00	No
b)	Implementation ** A cost estimate will be prepared that includes but is not limited to full cost of applicable staff time, Consultant's and Construction (the "Total Cost of the Works"). An Agreement shall be executed and the Total Cost of the Works shall be deposited prior to commencement of the service installation.	**			
10.3	<b><u>Site Alteration</u></b>				
a)	New Permit Application Fee	each	575.00	600.00	No
b)	Permit Review, Site Inspection (Staff Time)	**	See 10.5	See 10.5	Yes
	Permit Review, Site Inspection (Consultant Fee)		Invoice Cost	Invoice Cost	Yes
c)	Roads Maintenance Security as determined by Town Engineer or designate.	each occurrence	Lump Sum	Lump Sum	No
10.4	<b><u>MECP Review Program</u></b> Ministry of the Environment, Conservation and Parks (MECP) Transfer of Review Program (Program) – The payment of fees for applications for Environmental Compliance Approvals is required by the Minister’s Requirement for Fees (under Environmental Protection Act, s. 179.1) – Application Fees for Environmental Compliance Approvals under the Environmental Protection Act ( <a href="http://www.ontario.ca/document/ministers-requirement-fees-environmental-compliance-approvals">http://www.ontario.ca/document/ministers-requirement-fees-environmental-compliance-approvals</a> ). Service cost recovery is part of the Program, as the participating municipal partner receives and retains the application normally paid to the MOECC. <b>If service costs are not fully recovered by the Minister’s Required Fee the additional cost will be billed to the applicant by the Town for payment.</b>	**			Yes

SCHEDULE 'J' - ENGINEERING SERVICES

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST	
10.5	<b><u>Staff Billing Rates</u></b> (applied to processes above denoted with **)				
a)	Director	per hour	257.50	265.20	Yes
b)	Manager	per hour	214.20	220.60	Yes
c)	Leader	per hour	193.60	199.40	Yes
d)	Development Engineer	per hour	179.20	184.60	Yes
e)	Project Manager	per hour	160.70	165.50	Yes
f)	Development Inspector	per hour	150.40	154.90	Yes
g)	Develop Engineering Associate / Asset Management Engineer	per hour	140.10	144.30	Yes
h)	Senior Engineering Technologist	per hour	126.70	130.50	Yes
i)	Engineering Technologist	per hour	111.20	114.50	Yes
j)	GIS Operator	per hour	88.60	91.30	Yes
k)	Senior Administrative Assistant	per hour	78.30	80.60	Yes
l)	Administrative Assistant	per hour	76.20	78.50	Yes
m)	Engineering Co-op Student	per hour	62.80	64.70	Yes
	NOTE: Other expenses incurred will be billed at Town cost.				
10.6	Load Restriction Exemption Fee	each	25,000.00	25,000.00	No
10.7	<b><u>Equipment Recoveries</u></b>				
a)	GPS Survey Equipment	per hour	55.00	60.00	Yes
10.8	<b><u>Other</u></b>				
a)	Compliance Request - Site Plan Agreement	each	350.00	360.00	No
b)	Compliance Request - Subdivision Plan Agreement	each	350.00	350.00	No



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 BY-LAW 066-22  
 SCHEDULE 'K' - Transit

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
11.1 <b><u>Transit Fees</u></b>				
a) Any trip to/from Innisfil Recreation Complex/Town Hall area		4.00	4.00	
b) Any trip to/from closest GO bus stop along Yonge Street		5.00	5.00	
c) Any trip to/from Barrie South GO train station		6.00	6.00	
d) Any trip to/from Innisfil Heights Employment Area and Highway 400 carpool lot		6.00	6.00	
e) Any trip to/from IdeaLab and Library (Alcona)		4.00	4.00	
f) Any trip to/from South Innisfil Community Centre (Lefroy)		4.00	4.00	
g) Any trip to/from Innisfil Food Bank (effective Nov 1st 2019)		4.00	4.00	
h) Fair Transit Program discount		50% off all Innisfil Transit Trips	50% off all Innisfil Transit Trips	
* A \$4.00 discount off regular fare will apply to other trips within and to/from Innisfil * Charge of \$3.00 for 2nd seat on the same Innisfil Transit trip request * Monthly Cap of 30 Trips per Rider * Trips will have a minimum fare of \$4 * Fees are inclusive of HST				

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 BY-LAW 066-22  
 SCHEDULE 'L' - Fleet

	Unit	Effective Jan 1 2023	Effective Jan 1 2024	HST
12.1 <b><u>Fleet Shop Fees</u></b>				
a) External - Cars/LightDuty	per hour	124.00	124.00	Yes
b) External Retail - Trucks	per hour	135.00	135.00	Yes
c) Sublet Charge* (varies on the type of repair)		7% markup of sublet charges	7% markup of sublet charges	Yes
d) Corporate Retail - all vehicles and equipment	per hour	135.00 to 150.00	135.00 to 150.00	Yes

\*A sublet charge is when the shop uses another vendor to fix a vehicle

# ORIGINAL

## The Corporation of the Town of Innisfil

### By-Law No. 119-22

#### **A By-law of The Corporation of the Town of Innisfil to amend the User Fees & Charges By-law 066-22.**

Whereas Section 391 of the *Municipal Act 2001*, S.O. 2001, c. 25 as amended, provides for a municipality to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it, for cost payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control; and

Whereas Section 7 of the *Building Code Act, 1992*, S.O. 1992, as amended, authorizes a municipal Council to pass by-laws concerning the issuance of permits and related matters requiring the payment of fees on applications for and on the issuance of permits; and

Whereas it is now deemed necessary to amend the User Fees & Charges By-Law 066-22.

Now Therefore the Council of The Corporation of the Town of Innisfil enacts the following:

1. For the purpose of this By-Law:
  - i. **Person(s)** means any human being, association, firm partnership, private club, incorporated company, corporation, agent, or trustee and the heirs, executors or other legal representatives of a Person to whom the context can apply according to law.
  - ii. **Staff** means any person employed full or part-time by The Corporation of the Town of Innisfil.
  - iii. **Town** means The Corporation of the Town of Innisfil.
2. This By-Law is known as an Amendment to the User Fees & Charges By-Law.
3. Schedule "H" of the User Fees & Charges By-Law, is hereby amended by adding new fees under Section 8.8 as outlined on the attached Schedule A and forming part of this By-law provides for fees pursuant to Part XII of the *Municipal Act 2001*, as amended.
4. Any Person desirous of using those services or property of the Town described in the User Fees & Charges By-law shall pay the fee set out opposite the description or name of the particular service or property.

**By-law 119-22**

5. All fees and charges imposed by this By-law, including all fees and charges outlined in the schedule to this By-law shall:
  - 5.1 Be in full force and effect on the effective date noted in the schedule, unless no effective date is noted, in which case, they shall be in full force and effect immediately following their passage by Council; and
  - 5.2 Remain in effect until amended or repealed.
6. That the User Fees & Charges By-law 066-22 be amended when this By-law 119-22 comes into effect.

**Passed this 14<sup>th</sup> Day of December 2022.**



**Lynn Dollin,**

**Mayor**



**Patty Thoma,**

**Clerk**