



**COMMITTEE OF ADJUSTMENT  
FOR THE  
TOWN OF INNISFIL**

**APPLICATION FOR VALIDATION OF TITLE**

**Under Section 57 of the Planning Act**

**Completeness of the Application:**

This information is prescribed in the Schedule to Ontario Regulation 200/96 made under the Planning Act. This mandatory information must be provided with the appropriate fee. If mandatory information and fees are not provided, the application will be returned, or may not be considered until the information and fee have been provided.

**Submission of the Application Checklist:**

- A completed application form (original) is required with all sections completed.
- Land title search and/or Survey to provide evidence of the history of the property.
- Site Plan Drawing is required showing dimensions of the property, all existing/proposed buildings with setbacks to property lines, roadways/rail lines, natural features i.e., Trees, location of any easements, and elevation drawings of all buildings on the subject property.
- The required fee is **\$1,625.00 (2022 fee)**. Town Staff will email a PayPal link for payment once a complete application is received. Please note that any request by the applicant for the deferral of an application or Committee of a decision on an application will result in an additional fee. **Where applicable, please note that staff time will be billable to the owner after the Decision has been made and that fees will be invoiced accordingly as per the Town's Fees & Charges By-law.**
- Supporting Documentation where applicable (ex. Planning Report)
- Conservation Authority fees (if applicable)

Please note: Measurements on the application and drawings/plans are to be in metric units.

Please note: there are no appeal rights for a Validation of Title application. The decision of the Committee is final.

**For Help:**

If you require assistance with this application, please contact Toomaj Haghshenas, Secretary-Treasurer to the Committee of Adjustment.

Email – [thaghsheenas@innisfil.ca](mailto:thaghsheenas@innisfil.ca) Telephone - (705) 436-3710 ext. 3316 Fax - (705) 436-7120



## COMMITTEE OF ADJUSTMENT

### Validation of Title Application

#### 1.0 LOCATION OF SUBJECT LANDS

1.1	Concession No.	Lot No.
	Registered Plan No.	Lot/Block
	Reference Plan No.	Part No.
	Name of Street/Road	Street No.

1.2 Are there any easements or restrictive covenants affecting the subject lands?  
 Yes       No      If yes, describe easement or restrictive covenant and its effect

1.3	Frontage	Depth	Area
	Existing use of lands and structures		Proposed use of lands and structures

Type of access:  
 provincial highway     municipal road (maintained)     other public road     right of way  
 water access (on an attached appendix, describe the parking and docking facilities to be used and approximate distance of these facilities from the subject land and the nearest public road)

Type of water supply:  
 publicly owned and operated piped water system  
 privately owned and operated individual well  
 privately owned and operated communal well  
 lake or other water body  
 other means

Type of sewage disposal:  
 publicly owned and operated sanitary sewage system  
 privately owned and operated individual septic tank  
 privately owned and operated communal septic system  
 privy (holding tank or vault)  
 other means

---

**2.0 APPLICATION INFORMATION**

---

**2.1 Applicant Information**

---

Name	Telephone # Home: Business:	Email Address
------	-----------------------------------	---------------

---

Address

---

City	Province	Postal Code
------	----------	-------------

---

**2.2 Owner Information - An owner's authorization is required in Section 11.1 if applicant is not owner**

---

Name	Telephone # Home: Business:	Email Address
------	-----------------------------------	---------------

---

Address

---

City	Province	Postal Code
------	----------	-------------

---

Do you wish to receive correspondence that your agent receives  Yes  No

---

**3.0 PROPERTY OWNERSHIP**

---

**3.1** In whose name is the property registered?

---

**3.2** When was the property purchased?

---

**3.3** Do you have any interest in any abutting parcel of land?

---

---

**4.0 PLANNING INFORMATION**

---

**4.1** What is the current Official Plan designation of these lands?

---

**4.2** Does the parcel comply with the Official Plan designation?

---

**4.3** What is the current zoning of these lands?

---

**4.4** Does the parcel comply with the zoning?

---

---

**5.0 LAND USE**

---

5.1 Why does your Title require validation?

---

5.2 Has the subject land ever been the subject of an application for approval of a plan of subdivision or a consent under The Planning Act. If yes, and if known, provide the application file number and the decision made on the application.

Yes       No       Unknown

---

5.3 From the time the subject land was originally acquired, has the owner severed any land from the subject land. If yes, and if known, provide for each severed parcel, the date of transfer, the name of the transferee, and the land use. If additional space is required, attach as an appendix.

Yes       No       Unknown

---

**6.0 OTHER INFORMATION**

---

6.1 Is there any other information that you think may be useful to the Committee of Adjustment in reviewing this application? If so, explain below or attach as an appendix if additional space is required.

---

**7.0 SKETCH**

---

7.1 The application shall be accompanied by a sketch or survey showing the lands that are the subject of this application.

---

**8.0 AFFIDAVIT OR SWORN DECLARATION**

---

8.1 This must be completed by the Applicant.

---

I, \_\_\_\_\_ of the \_\_\_\_\_  
\_\_\_\_\_ in the \_\_\_\_\_ make oath and say (or  
solemnly declare) that all statements contained in this application are true and conscientiously believing to be true the  
information contained in the documents that accompany this application. Furthermore, for the purposes of the Freedom  
of Information Act, I authorize and consent to the use by or the disclosure to any person or public body of any  
information collected under the Planning Act for the purposes of processing this application.

Sworn (or declared) before me at the \_\_\_\_\_ in the \_\_\_\_\_

\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

\_\_\_\_\_  
Commissioner of Oaths

\_\_\_\_\_  
Applicant